

**MEETING OF THE CHARTER COMMISSION
TUESDAY, MARCH 29, 2016**

1.0 WORKSHOP

2.0 CALL TO ORDER

The workshop was called to order at 3:00pm
Elected and appointed members in attendance:

Paul Breen
Cindy Douglass
Lesley Mathews
Chris Murphy, Town Clerk
Absent - Michele Tourangeau

2.1 Minutes of Meeting – March 22, 2016

Minutes were accepted as written

3.0 APPOINTMENTS

4.0 ADMINISTRATIVE ITEMS -OLD BUSINESS

4.1 Financial Procedures

The Commission discussed proposed changes as submitted by the Treasurer for Financial Procedures and voted 4-0-1 **not** to include the following changes:

- Section 504.2 Change to allow the Select Board the authority to appropriate excess revenues for a department to allow the expenditures of such funds without town meeting approval
- Section 504.3 Change to allow the Select Board the authority to transfer funds from the contingency account, building maintenance account , contract and salary adjustment account and other accounts without town meeting approval.
- Section 504.4 Change to allow the Select Board the authority to settle legal disputes and to expend funds relative to the settlement without town meeting approval.

5.0 ADMINISTRATIVE ITEMS - NEW BUSINESS

6.0 MISCELLANEOUS BUSINESS - ORAL & WRITTEN COMMUNICATIONS - FOLLOW-UP

7.0 ADJOURNMENT

Having no further business, the meeting adjourned at 4:10PM by a vote of 4-0-1

Respectfully submitted,

Cindy Douglass
Secretary