

Meeting of the Charter Review Commission

November 24, 2015

1.0 WORKSHOP

2.0 CALL TO ORDER – 3:00PM

The meeting was called to order at 3:00pm in the Judson Dunaway Center.

Elected and appointed members in attendance:

Paul Breen
Cindy Douglass
Lesley Mathews
Chris Murphy, Town Clerk
Michele Tourangeau

2.1 Election of Chair

The Commission discussed the Election of a Chair and it was voted 5-0 to table the item until a future meeting with a full contingent of the Commission.

2.2 Election of Secretary

The Commission discussed the Election of a Secretary and it was voted 5-0 to table the item until a future meeting with a full contingent of the Commission.

2.3 Approval of Minutes – November 10, 2015

The Minutes were accepted as written

3.0 APPOINTMENTS

3.1 Discussion of Commission Appointments (3)

Town Clerk, Chris Murphy informed the Commission that she had contacted Diana Allen, Stacey Crowell and Don Simpson for possible appointments to the Commission. None of the three people contacted were able/willing to serve at this time.

The Commission discussed other residents to contact. Motion was made by Paul Breen and seconded by Lesley Mathews to have Town Clerk Chris Murphy contact Loring DeAgazio, Dwain Underwood, Larry Smith, and John Abbott about their interest in serving on the Commission. Michele stated that she knows Dwain and would be willing to contact him; approved 5-0.

4.0 ADMINISTRATIVE ITEMS – NEW BUSINESS

4.1 Public Hearing Date

A future Public Hearing was discussed and the Commission voted 5-0 to schedule the Public Hearing for December 29, 2015 at 6:00pm to obtain public interest and support.

4.2 Cover Page

The only change to the Cover Page would be the effective date.

4.3 Table of Contents

Chris Murphy explained that the Table of Contents would be changing throughout the process as pages are added or deleted. It has been a problem with documents on the Town's website having inaccurate or

nonexistent table of contents. The Commission voted 5-0 to keep the table of contents as a working document until such time as the entire Charter is completed.

4.4 Article 1

The Commission discussed Article 1 and voted 5-0 to make the following changes to Article 1:

- Article 1 to Article I – Changes from a numerical number to a roman numeral to be consistent with the remaining article numbering
- Section 102, Paragraph Three – Change Selectman to Select Board
- Section 102, Paragraph Three – Change Chief Operating Officer to Administrator
- Section 102.11 – the Commission discussed this section in length. The current wording is: *Establish, maintain, conduct and finance recreational facilities; and may charge for the use thereof.*
Paul and Lesley did not like the wording of this section as you cannot conduct a facility. The following change was voted 5-0 to help clarify this section
Establish, maintain, approve, permit and/or finance recreational facilities; and may charge for the use thereof.

4.5 Article 2

The Commission discussed and voted 5-0 to make the following changes to Article 2:

- Article 2 to Article II – Changes from a numerical number to a roman numeral to be consistent with the remaining article numbering.
- Section 201 – Change Selectman to Select Board
- Section 202.2 – Remove “*in which he/she has lived a minimum of six (6) months and one (1) day*”. Chris Murphy informed the Commission that the current language is in conflict with state law.
- Section 202.3 - Add the word “*temporarily*”. Chris Murphy also informed the Commission that this is state law verbiage.

5.0 **MISCELLANEOUS BUSINESS – ORAL & WRITTEN COMMUNICATIONS – FOLLOW UP**

6.0 **ADJOURNMENT**

Having no further business, the meeting was adjourned at 3:45pm by a vote of 5-0

Respectfully submitted,

Christine L. Murphy
Christine L. Murphy, Town Clerk