

MINUTES

May 27, 2020 at 10:00 a.m.

Due to COVID-19 restrictions, this meeting was conducted via Zoom.
The Committee welcomes public comment during the meeting.

Welcome/Roll Call

Meeting was called to order by Chair Charley LaFlamme at 10:15 a.m. after resolving Zoom access issues.

Members present: Charley LaFlamme, Bob McBreen, Jennifer Walker, Priscilla Botsford, Greg Testa (alternate), Paul Jean (alternate) and Bruce Byorkman

Others present: none identified

Members absent: John Cavaretta

Approval of Minutes – February 19, 2020 Meeting

MOTION to approve the February 19, 2020 meeting minutes as submitted. Motion by Jennifer, seconded by Priscilla. Motion passed unanimously.

Unfinished Business

1. Walk for Wildlife – Jennifer
 - Rescheduled to September 12, 2020.
 - Determine at June meeting if we need to cancel event.
2. Cumberland Farms Truck Loading Zone
 - Town Manager responded to letter on May 16, 2020.
 - Priscilla to call Alice Pearce on overall concern of large trucks in town.
 - Jennifer to research Cumberland Farms contacts.
 - Bob to draft letter that Pat Finnigan or Chief Pat could use to send to Cumberland Farms contact regarding concerns and potential solution.
3. West Side of Main Street between both ends of Glen Avenue Pedestrian Concern
 - Recommendation for sidewalk to be built from north end and south end of Glen Avenue to Greenery property lines and striping across pavement to indicate pedestrian way in front of Greenery property.
 - David Riccio researching grant to build sidewalk. According to Bob, DOT offers \$400k sidewalk grants with the town's funding obligation around 20% of cost.
 - Jennifer indicated Greenery owners were "on board" with recommendation.
 - Bob to reach out to David Riccio for any update on grant application.

4. Beach Street/Main Street Intersection and Veteran's Park
 - Need to improve Main Street loading zone area (VFM/Cornerstone).
 - Need to re-engineer corner turning from Beach Street onto Main Street northbound.
 - Veteran's Park improvements/crosswalk changes from moving driveway adjacent to The Front Porch.
 - Trolley Stop positioning at crosswalks.
 - Requested committee's involvement in redesign.
 - Table to a future date.
5. Bicycle Racks at Beach Parking Lots
 - Town Manager told Charley that three racks have been ordered but have not been delivered. Charley will ask Town Manager for update.
 - Recommend adding three bicycle racks. One at Footbridge Beach parking lot, one at Footbridge Beach restroom area, and one at North Beach parking lot.
6. Bicycle Level of Safety Score Next Steps – Charley
 - Consultant is ready to do study of intersections identified by Chief Pat. Town Manager agreed to find money. Charley to follow-up with Town Manager.
 - Chief Pat identified Main St/Beach St/Shore Rd, Berwick Rd, Ocean St/Main St/Riverbank Rd, and Obeds Lane as high priority intersections.
 - Due to lack of traffic, table to a future date.
7. Trolley Stop Safety Recommendation – Bob
 - Not sure if trolley will be running this year.
 - Table until we know when/if trolley is running.
8. Crosswalk Lighting – John
 - John to work with Tom Torno.
 - John identified the crosswalks at Captain Thomas Road, Gazebo Inn, and The Milestone needing additional lighting.
9. Town Manager Meeting Dates
 - None scheduled until fall

New Business

1. Report Out on Virtual National Bike/Walk Summit – Charley
 - Charley attended virtual summit.
 - Focus on making bicycle use easier and safer for people.
2. North End of Shore Road Pedestrian Way
 - Discussed recommendation of closing Shore Road from School Street to Main Street as a temporary pedestrian way with vehicle access only to local traffic: hotels, private residences, restaurant parking lots and deliveries.
 - Priscilla to talk to Alice Pierce about recommendation.
3. Next meeting date: June 17, 2020 at 10:00 a.m.

Public Comment
None

Adjournment

MOTION to adjourn made by Priscilla, seconded by Bruce. Passed unanimously. Meeting adjourned at 11:10 a.m.

Respectfully submitted,
Bruce Byorkman
Secretary