

## MINUTES

**February 19, 2020 at 10:00 a.m. Dunaway Center Lower Level**

### Welcome/Roll Call

Meeting was called to order by Chair Charley LaFlamme at 10:00 a.m.

Members present: Charley LaFlamme, Bob McBreen, Jennifer Walker, Priscilla Botsford, and Paul Jean (alternate).

Others present: Alice Pearce, Executive Director, Ogunquit Chamber of Commerce.

Members absent: Greg Testa (alternate), John Cavaretta, Bruce Byorkman

MOTION was made to bring up Paul Jean, seconded by Priscilla. Motion passed unanimously.

### Approval of Minutes – January 15, 2020 Meeting

MOTION to approve the January 15, 2020 meeting minutes as submitted. Motion by Bob, seconded by Paul. Motion passed unanimously.

### Unfinished Business

1. Complete Streets Policy – Charley
  - Approved at Select Board meeting on 2/4/20.
2. Walk for Wildlife – Jennifer
  - We have permission from Town Manager for light-pole banners and sandwich boards. Flags to be up from after Patriots Day until May 15.
  - Jennifer is seeking sponsors.
  - Costs include: swag - t-shirts, string bags, water bottles, stickers.
  - Next steps:
    - Jennifer to develop funding platform and logo design and donate upfront costs for printing services. She will then get sponsorships so she can get partially reimbursed.
    - Online service will handle all monetary transactions pertaining to donations. Jennifer to finalize with charities and event sponsors.
    - Charley wants support from Chamber.
    - Jennifer will email details for bike ped review.
    - Alice to check with her vendors for printing and graphic recommendations.
3. State Bicycle/Pedestrian Injury Rates – Bob, Paul
  - No new data.

4. State Pilot Program of Installing Automated (TAPCO) Signals – Paul
  - No new information.
5. Beach Street/Main Street Intersection and Veteran’s Park
  - No new information.
  - Need to improve Main Street loading zone area (VFM/Cornerstone).
  - Need to re-engineer corner turning from Beach Street onto Main Street northbound.
  - Veteran’s Park improvements/crosswalk changes from moving driveway adjacent to The Front Porch.
  - Trolley Stop positioning at crosswalks.
  - Requested committee’s involvement in redesign.
6. Bicycle Racks at Beach Parking Lots
  - Charley sent status request to Town Manager.
  - Recommend adding three bicycle racks. One at Footbridge Beach parking lot, one at Footbridge Beach restroom area, and one at North Beach parking lot.
  - Jennifer agreed to be liaison to the group reconfiguring North lot and will research additional dune fencing options that would also serve as bike racks.
7. Bicycle Level of Safety Score Next Steps – Charley
  - Consultant is ready to do study of intersections identified by Chief Pat. Town Manager agreed to find money. Charley to follow-up with Town Manager.
  - Chief Pat identified Main St/Beach St/Shore Rd, Berwick Rd, Ocean St/Main St/Riverbank Rd, and Obeds Lane as high priority intersections.
8. West Side of Main Street between both ends of Glen Avenue Pedestrian Concern
  - Charley sent letter to Town Manager.
  - Greenery parking lot has been restriped with diagonal spaces to keep vehicles from backing into spaces and encroaching on bike lane. Jennifer reported that the plan is to add tire stops and ENTER and EXIT ONLY signs when weather permits.
9. Crosswalk Lighting – John
  - Table to spring. John to work with Tom Torno.
  - John identified the crosswalks at Captain Thomas Road, Gazebo Inn, and The Milestone needing additional lighting.
10. Trolley Stop Safety Recommendation – Bob
  - Table until spring.
11. Town Manager Meeting Dates
  - April 15, 2020 at 11:00 a.m.

#### New Business

1. Next meeting date: March 18, 2020 at 10:00 a.m.

2. Cumberland Farms Truck Loading Zone
  - Bob contacted police chief – looking for a new spot. Bob wants to bring in Town Manager and Police involvement – perhaps prohibit 53-foot-long trucks because they don't fit in the loading zone and therefore violate current parking ordinance.
  - Charley to discuss with Chief Pat and Town Manager to request a new spot – (possibly Jacobs Lot Rd behind Bangor Savings Bank) – and to get needed enforcement of current parking ordinance. Charley to quote from newly ratified Complete Streets Policy.
  
3. Sidewalk Grant
  - According to Bob, DOT offers \$400k sidewalk grants with the town's funding obligation around \$20k. Would like to request assistance from Dave Riccio to work with Patrick Adams at MaineDOT to write a grant proposal that would fund a sidewalk on the west side of Route 1, spanning the two Glen Avenue intersections.
  - MOTION: To seek MDOT Grant for sidewalk on the west side of Route 1 spanning the two Glen Avenue intersections. Motion by Priscilla, seconded by Bob. Motion passed 4-0-1 with Jennifer abstaining
  - Next steps: Dave to contact Town Manager.

#### Adjournment

MOTION to adjourn made by Jennifer, seconded by Bob. Passed unanimously. Meeting adjourned at 10:58 a.m.

Special thanks to Priscilla for the notes that went into these minutes in my absence.

Respectfully submitted,  
Bruce Byorkman  
Secretary