

## MINUTES

**September 18, 2019 at 10:00 a.m. Dunaway Center Lower Level**

### Welcome/Roll Call

Meeting was called to order by Chair Charley LaFlamme at 10:00 a.m. Welcome to Paul Jean the newest member of the committee.

Members present: Charley LaFlamme, John Cavaretta, Bob McBreen, Greg Testa, Paul Jean, and Bruce Byorkman

Members absent: Jennifer Walker and Priscilla Botsford. In the absence of Jennifer and Priscilla, alternates Greg Testa and Paul Jean will be voting.

Approval of Minutes – May 15, 2019 Meeting  
June 20, 2019 Meeting

MOTION to approve the May 15, 2019 and June 20, 2019 Meeting Minutes as submitted. Motion by Bob McBreen, seconded by Bruce Byorkman. Motion passed 5-0-1.

### Unfinished Business

1. Bicycle Level of Safety Score Next Steps – Charley
  - Topic for Town Manager meeting.
2. Bicycle Racks at Beach Parking Lots – Bob
  - Additional racks needed for North and Footbridge Beach parking lots.
  - Sent photos to Town Manager.
  - Confirmed by Visitor Services staff at North Beach parking lot.
  - Topic for Town Manager meeting.
3. Meeting with Town Manager -- Charley
  - Bruce to send email to Town Manager to request meeting.
4. Complete Streets Policy – Jennifer
  - Need to determine if Jennifer sent draft of letter from Pat to the Select Board recommending approval of Complete Streets policy.
  - Topic for Town Manager meeting.
5. Trolley Stop Safety Recommendation – Bob
  - Recommendation sent to Town Manager with response that this was being addressed.
  - Topic for Town Manager meeting.

6. Improving Loading Zones to improve safety for pedestrians – Bob
  - Recommendation sent to Town Manager.
  - Topic for Town Manager meeting.
7. Private Parties Stacking Snow on Public Sidewalks -- Bob
  - Bob to draft ordinance language for June 2020 Town Warrant.
  - Needs to be completed by April for June Warrant.
  - Town has been doing excellent job in getting sidewalks plowed quickly. Would benefit from second pass of sidewalks to clear any snow plowed back on sidewalks from driveway and street plowing.
  - Topic for Town Manager meeting.

## New Business

1. Election of Officers
  - Chair – Charley LaFlamme nominated by Bob, seconded by John
  - Vice Chair – John Cavaretta nominated by Bruce seconded by Bob
  - Secretary – Bruce Byorkman nominated by Bob seconded by Charley

Vote on officers for 2019-2020 passed unanimously 6-0.
2. Former Gibbs Gas Station Recommendation
  - Recommendation that only one of two curb cuts from Main Street be allowed in addition to the existing curb cut on Glen Avenue.
  - Planning Board moved forward with that recommendation.
3. West Side of Main Street between both ends of Glen Avenue
  - Sidewalk ends at south end of Glen Avenue. No sidewalk on the west side of Main Street to access Bintliff's, Ronnie E's, Greenery or the future office building at the Gibbs Gas Station site.
  - Crosswalks available in front of Bintliff's (trolley stop) and at north end of Glen Avenue.
  - Pedestrians must walk on the uneven grass or bike lane to access Ronnie E's or Greenery coming from the south.
  - Coming from the north to go to Bintliff's or Ronnie E's, must walk in bike lane as Greenery parking lot extends into Main Street right-of-way.
  - Bicyclists and pedestrians in bike lane must be cautious as vehicles parked in Greenery may encroach into the bike lane causing bicyclists and pedestrians to move into the active Main Street southbound lane.
  - Topic for Town Manager meeting.
  - Paul and Bob to put together recommendation on what the town should do to address this concern.
4. Crosswalk Lighting
  - Several crosswalks on north end of Main Street are very dark at night making it difficult for drivers to see pedestrians crossing.
  - John to survey and make recommendation on locations and type of lighting needed.
  - Greg to check if grant funding is available from Maine DOT to fund a pedestrian crosswalk enforcement program for the spring or fall.

5. Select Board Referring Matters to the Bicycle/Pedestrian Committee
  - How to educate the Select Board to refer matters relevant to pedestrian and bicycle safety to the Committee for recommendation.
  - Topic for Town Manager meeting.
  
6. Agamenticus Road Reconstruction
  - Want to be sure that the Committee is part of the planning process.
  - Discuss further at next meeting.
  - Topic for Town Manager meeting.

Adjournment

- MOTION to adjourn. Motion by John Cavaretta, seconded by Paul Jean. Passed unanimously 5-0 at 11:00 a.m.

Respectfully submitted,  
Bruce Byorkman  
Secretary