

01414 - LAND USE	2017 Actual	2018 Actual	2019 Actual	2020 Budget	YTD as of 12.31.19	Dept Requested	Town Manager Requested FY21	Increase (Decrease)		NOTES
916- LAND USE EXPENSES										
0041 PROFESSIONAL DEVELOPMENT	2,177	5,226	1,559	2,930	364	1,500	1,500	0%	0	Training, tuition, books/manuals, dues memberships, and courses to maintain State certifications
0050 COMPUTER	155	1,929	19,573	1,600	197	1,000	1,000	-38%	(600)	Computer and software upgrades
0051B PHOTO COPIER	2,284	2,798	3,250	2,968	964	2,968	2,968	0%	0	Annual lease for the copier in the Land Use/Assessing Office
0061 REGISTRY OF DEEDS	42	79	19	100	0	200	200	100%	100	Every month Assessing obtains the ownership transfers by downloading Deeds from the York County Registry of Deeds (YCRD). Plans, easements, condominium declarations, and other documents recorded in the YCRD may also be downloaded. There is no charge for the first 500 pages downloaded per calendar year. The charge thereafter is \$0.50/page.
0061 CONTRACT SVC - ASSESSOR	15,210	16,428	28,259	31,425	14,248	32,425	32,425	3%	1,000	This account funds the contract with Municipal Resources Inc. for the Town's contracted Assessor.
0061 CONTRACTED SVC - PERSONAL PROPERTY ASSESSMENT	0	0	0	0	0	6,000	-	100%	6,000	Pursuant to the Maine Constitution, Article IX Section 8, Assessing is charged with valuing real and personal property equally according to just value (market value). Currently, personal property valuation is dependent on personal property owners submitting declarations annually in which they list and provide the original cost of the personal property items used in the business. There are currently 280+/- personal property accounts which represents approximately 85% of the businesses in Ogunquit that have obtained a business license in 2019 & have taxable personal property. This funding would allow the Town to have accurate information regarding personal property values by conducting field reviews of approximately 75 existing accounts, and 25 new business accounts annually with the goal of conducting field reviews of all personal property accounts within 4 years. This service will assist Assessing in meeting its obligation of valuing all business personal property fairly and equitably.
0061 CONTRACT SVC - SMPDC	3,918	4,860	100	5,000	2,877	4,999	5,000	-100%	(5,000)	This account has been transferred to the Planning Board budget (consultative services provided by Southern Maine Planning and Development Corp on planning issues)
0061 GEOGRAPHIC INFORMATION SYSTEMS (GIS)	6,500	12,400	10,446	6,500	3,860	9,650	9,650	48%	3,150	CAI Technologies provide a variety of mapping services including producing annual updated paper tax maps, online GIS tax mapping linked to Vision property cards, FEMA data, zoning districts, etc., and completing special projects such as mapping the Marginal Way, updating street & zoning maps, and the stormwater sewer system data. Codes, Planning, and Assessing can also generate a variety of reports utilizing this data.
0061X VISION	10,160	9,420	9,590	11,833	9,833	10,500	10,500	-11%	(1,333)	VISION is the computer-assisted mass appraisal (CAMA) software which gives assessing a complete set of valuation and administration tools that are integrated with GIS mapping features. There are nearly 3500 parcels that are maintained in the Vision database. The Vision software is designed to assist Assessing in maintaining accurate property cards and developing values that are consistent, reliable, accurate, equitable and defensible. Vision also provides an on-line database, technical support, software updates and ongoing training. Additionally, Codes and Planning utilize Vision software to track building permits. Also included is the use & maintenance annual fee (\$1500) for the personal property software provided by RRC.
0070 MILEAGE	1,313	1,720	1,879	2,400	927	2,400	2,400	0%	0	Mileage paid to staff according to IRS rates for use of personal vehicle to do inspections, site visits, attend training, and meetings, etc.
0080A POSTAGE - GENERAL MAILINGS	796	980	672	1,000	0	1,000	1,000	0%	0	Mailings include abutter notice for zoning amendments, public meetings, Assessing matters, flood zone information and similar notices and correspondence.
0081A PRINTING - GENERAL	237	172	0	200	55	200	200	0%	0	Reports and documents that can't be printed in house.
0082A SUPPLIES	1,576	917	1,869	2,500	868	1,500	1,500	-40%	(1,000)	Paper, printer ink, office supplies, and tools and equipment needed by the Code Officer and Assessor. Includes supplies need by the Land Use Committees, except the Planning Board.
0083D TELEPHONE	1,307	1,477	1,467	1,500	697	1,200	1,200	-20%	(300)	Office telephones for Land Use and Assessing
0084 ADVERTISEMENT	481	259	271	450	80	100	100	-78%	(350)	Legal notices of public hearings, includes Zoning Board of Appeals, Board of Assessment Review, Historic Preservation Commission
TOTAL	46,155	58,664	78,954	70,406	34,969	75,642	69,643	2.37%	1,667	