

**DRAFT MINUTES
MARGINAL WAY COMMITTEE
Monday, December 12, 2011- 6PM
Dunaway Center**

A ROLL CALL

The following members of the Committee were present: H. Horn, P. Hanscom, J. Griswold, L. Gillespie, D. Barton, P. Breen, J. Oliver and L.Rioux.

The following consultant was present: B. Linney

Prof. Hussey was excused.

A quorum was present.

B. MINUTES

The approval of the minutes from the Committee meeting on November 7,2011 was deferred until the next meeting in January 2012.

C. TREASURER'S REPORT

As of 10/31/11, the balance in the account of the Marginal Way Beautification Fund was \$ 90,871.14.

Additional donations of \$2250 were received in early November and will be posted in the next report.

D. CHAIR'S REPORT

1. Intrusion by Abutters' on Marginal Way Paths

The Chair reported that 2 intrusions had recently been noted on various parts of the Marginal Way access paths. These intrusions resulted from the abutters' failure to comply with the prior year's agreements made between the town and the abutters' in 2006.

The Committee agreed to refer these matters to the Code Enforcement Officer with a recommendation that the conditions in the prior agreement be enforced.

A suggestion was made that a survey be conducted to identify the boundaries of the Marginal Way and have the survey team place pins to define in the demarcation of the property lines of the parcels under review. This item will be addressed at the next meeting.

2) Paving Project

At the last meeting, the Committee agreed to have restoration work be conducted on the Marginal Way near the Beachmere to correct drainage problems and the resultant fracture of the pavement. This work was completed and an initial paving surface installed

The paving project has been rescheduled for early spring 2012. Multiple sources of funding are being sought with a major portion (\$35,000) coming from a Trail Grant (discussed in a later section), a portion (\$10,000) to be provided from the Town Budget and the balance (\$10,000) provided by funds equally from the Marginal Way Preservation Fund and the Marginal Way Beautification Fund.

In order that the Preservation Fund consider to provide funds for the proposed effort, the Committee must complete a grant request and present the paving proposal to the Directors of the Board of the Marginal Way Preservation Fund at the Board meeting in mid April 2012. Details on this grant request are provided in a later section of this report.

3) Stolen Signs

The Chair noted that the sign denoting protection for the 100-year-old cedar tree had again been stolen.

Consideration was again discussed regarding the installation of a miniature cameras to detect the thief.

The DPW installed a snow fence around the cedar tree to limit access.

4) Drainage from the New Megahouse

The Chair expressed concern that the drainage from the new home being constructed on a lot above bench #26 could damage the Marginal Way. The Code Enforcement Officer will be contacted to discuss this matter.

5) End of Year Report

The Committee applauded the efforts of the Chair in creating an end of year report for the Marginal Way Committee. This report will be incorporated in the overall town report for CY 2011.

E. TRAIL GRANT APPLICATION

The Committee expressed thanks to J. Oliver, D. Barton and L De Agazio for their efforts in developing, and submitting the Trail Grant of \$35,000 to the state agency.

These funds would be used to partially cover the costs of the proposed paving project for the Marginal Way.

The Committee singled out Loring De Agazio's efforts in creating a complete proposal for this request.

F. SIGN COMMITTEE

The latest version of the new Geology Sign was presented to the Committee. This version had been revised to provide for a more rectangular format and contained updated various character fonts. A full size color print of the final design was not available at that time for review by the Committee.

The Committee agreed that the latest version of the Geology Sign should be presented to Prof. Hussey for his approval review before the vote by the Committee to accept the Geology Sign design.

Additionally, the Committee agreed that a full size color print of the Geology Sign be presented to the Committee at the next meeting.

Discussion addressed a potential sponsor for the new Geology sign. A potential sponsor desires that an honor remembrance be inserted on the Geology Sign. A copy of the full color print of the Geology Sign will be submitted to the potential sponsor.

Prior to the submission of the print to the potential sponsor, the Committee should define the format for a potential remembrance on the Geology sign.

A full color print of the Bird Sign should be presented to the Committee at the next meeting. This version has incorporated the logo of the sponsor for the Bird Sign.

Once the Committee approves both prints, these designs will be released to the sign vendor for fabrication.

Installation of both signs is scheduled for the spring of 2012.

G. UNFINISHED BUSINESS

As discussed at last month's meeting, the design and location for the proposed new plaques requires significant effort by the Committee to define the final location.

A 6-step process was discussed in sidebars for accomplishing these tasks. An outline a potential process is contained in the Attachment A

J. Oliver offered to seek out a competent Landscape Architect who would provide the Committee with the necessary product at a reasonable cost.

H. NEW BUSINESS

1) The Development of Multi Source funds for the Paving Project

The anticipated paving cost will be shared with contributions from multiple parties. This includes a Trail Grant request of \$35,000 from the state, a \$10,000 line item designated for Marginal Way Maintenance from the Town, with the balance proposed to be shared equally by the Marginal Way Committee and a grant request from the Marginal Way Preservation Fund. Details involving the proposed funding of the paving project are contained in Attachment B.

J. ADJOURNMENT.

The next meeting of the Committee is scheduled for January 12th at 6PM in the Dunaway Center.

The meeting adjourned at 7:30PM.

Respectfully,

Paul Breen
Secretary