

Beach Bathhouse Advisory Workgroup

Monday, December 17, 2018

Dunaway Center (Auditorium)

1:00 p.m.

Agenda - Meeting #3

1. Welcome and Introductions – Pat Finnigan
2. Review of December 3, 2018 Meeting Notes
3. Project update: Concept design, schedule; preliminary costs - John DeStefano
4. Public Participation: Schedule a public meeting in January
 - *Purpose:* Introduce the Construction Management Team, Workgroup members, discuss the Construction Management process, scope of the project, schedule, receive public input
5. Other business/questions/discussion

6. Next Meeting:

Date:

Topics:

Adjourn

Workgroup (alphabetical)

Priscilla Botsford
Cindy Douglass
Margie Katz
Gary Latulippe
Fred Lynk
Lesley Mathews
Bob Winn

Staff:

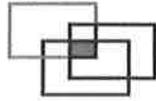
Darren Dixon, Facilities & Parks Manager
Scott Heyland, Code Officer
Pat Finnigan, Town Manager

Construction Management Team

John DeStefano & Associates
John DeStefano, President
CWS Architects
Ben Walter, President
Becky Bagley, AIA, Architect
Ransom Engineering (Civil Engineers)
Stephen Bradstreet, P.E.
Becker Structural Engineers
Daniel S. Burne, P.E.
Bennett Engineering (Mechanical/Electrical)

OGUNQUIT BATHHOUSE RENOVATION PROJECTS

MEETING NO.	2	MEETING DATE	3-Dec	COMMITTEE MEMBERS	AFFILIATION	ATTENDED	DNA
				Pat Finnigan	Town Manager	X	
				Darren Dixon	F&P Manager	X	
				Scott Heyland	Code Officer	X	
				Priscilla Botsford	Citizen	X	
				Cindy Douglass	Citizen	X	
				Margie Katz	Citizen	X	
				Gary Latulippe	Citizen	X	
				Fred Lynk	Citizen	X	
				Lesley Mathews	Citizen	X	
				Bob Winn	Select Board	X	
				Becky Bagley	CWS Architects	X	
				Ben Walter	CWS Architects	X	
				Stephen Bradstreet	Ransom Consulting, Inc.		X
				John DeStefano	DeStefano & Associates, Inc.	X	
CATEGORY	NO.	ITEM	DESCRIPTION OF ISSUE/OUTSTANDING ITEM	ACTION BY	DATE		
DISCUSSION							
	1.07	Site	Main Beach- Will need Sand Dune Permit. Typically 90-120 days from time of application. Meet with DEP as soon as concept plan is ready. Concept footprint approved to proceed with DEP application.	RC			
	1.09	Survey	Received				
	2.01	Main Beach Plans	Concept plan presented for discussion. Major topics were: Consider the daily cleaning requirements in the design program. Now done 4 times/day. Discussed the ratio of toilets to changing rooms. Direction is more toilets, less changing rooms, but making the rooms adaptable for toilets at a later date. Discussed sink fixture and is favorable pending looking at a picture. Discussed the Lifeguard needs. Considering storage space above the ceiling. Discussed management of sand washout from the showers. Discussed some improvements in locating hand dryers closer to sinks Need to address the proximity of the power pole to the addition.				
	2.02	Footbridge	Plan showing the existing footprint & layout which will remain the same				
	2.03	North	Plan showing the existing footprint and layout which will remain the same. Maybe change sink fixture to a Bradley style. Need to accommodate surf boards				
	2.04	Next Step	Goal for next meeting is to have a revised plan, some elevations and a budget check.				
COST			Preliminary review at next meeting				



OGUNQUIT BATHHOUSE RENOVATION PROJECTS

CATEGORY	NO.	ITEM	DESCRIPTION OF ISSUE/OUTSTANDING ITEM	ACTION BY	DATE
SCHEDULE			Issued a preliminary bar chart schedule (attached). Consensus is completing North & Footbridge this season and the Main Beach next season.		
PUBLIC MEETINGS			Discussed holding a meeting in January 2019		
NEXT MEETING			12/17/2018 at 1:00		

NOTE: These minutes are relied upon by the parties involved in this project and will be considered as directed to be followed. If any party disputes the information contained herein, they must make it known in writing to the preparer within 24 business hours of the date of the issuance of these minutes.

