
TOWN OF OGUNQUIT
PUBLIC WORKS DEPARTMENT

Full-Time Equipment Operator

The Ogunquit Public Works Department is seeking a Full-Time Equipment Operator. The employee will perform a variety of maintenance and construction tasks and operate all trucks and equipment customary to the operation of a Public Works Department. This position reports to the Public Works Director. Duties include but are not limited to:

- Performs pre-inspections and general maintenance of public works trucks and equipment; Responsible for cleaning and maintaining equipment after each use
- Reports repair and servicing needs to Public Works Director and Mechanic
- Operates a variety of light and heavy equipment including a rubber-tired loader, dump truck, sweeper, backhoe, small tractors, and many construction tools (compactor, pavement saw, chain saw, lawn mower, grass trimmer, etc.)
- Performs general landscaping duties around all town owned facilities, and street tree trimming/clearing for visibility and vehicle passage
- Performs winter maintenance with a commercial dump truck utilizing a plow, wing plow, and spreader, and sidewalk snow blower or plow
- Loads and unloads materials such as stone, gravel, timber, and leaves
- Removing and disposing of dead animals
- Clean and maintain the beaches
- Performs asphalt applications (paving), storm drainage repairs and replacements; ditching and shoulder repair
- Notifies the Public Works Director of hazardous or potential hazards pertaining to traffic control or pass ability issues within the roadways of Ogunquit (Town and State owned)
- Performs physical labor including shoveling, raking, and lifting for extended periods of time
- Must be on-call for various situations, primarily wintertime
- Trash removal and pick up
- Voting booth set up and take down for State and Town elections
- Town functions set up and take down
- Willingness and ability to fill-in or work at the Transfer Station, if required
- Maintains cleanliness and safety in the shop and breakroom
- Places an emphasis on safety, efficiency, quality and productivity
- Must get along with others and work in a professional manner
- Follows all Town and Department policies
- Performs related work as required

The successful candidate must have a high school diploma or GED with a minimum of two (2) years of experience operating light and heavy equipment and trucks in construction and maintenance work; or any equivalent combination of education and experience. The candidate must have a valid Class B license or the ability to obtain it within the first 6 months of employment.

The Town of Ogunquit offers an excellent pay and benefit package. For consideration, please submit an application, cover letter, and resume to:

admin@townofogunquit.org (e-mail)

or mail or hand deliver to

Cheryl Emery, Administrative Assistant

Town Manager's Office

P.O. Box 875 (23 School St.)

Ogunquit, ME 03907

The position remains open until filled

The Town of Ogunquit is an Equal Opportunity Employer