



**SELECT BOARD  
MEETING MINUTES  
MARCH 6, 2012**

**4:30PM – EXECUTIVE SESSION**

Motion made by Robert Winn and second by Barbara Dailey to go into Executive Session at 4:30pm to discuss Personnel [Pursuant to Title 1, Chapter 13, Subchapter 1§405.6.A; approved 4-0, Tramuto absent.

Motion made by Robert Winn and second by Barbara Dailey to come out of Executive Session at 5:45pm; approved 4-0, Tramuto absent.

No decision was made during Executive Session.

**5:45PM – COMMITTEE INTERVIEW**

The Select Board met with an applicant for the Harbor Committee.

**6:00PM – BUDGET WORKSHOP MEETING**

Budget Committee members present: Chairman John Daley, Anthony Maurno, Ken Walsh and Everett Leach.

The Select Board and Budget Review Committee met with the Town Manager to review each Department's Capital Improvement Project Request.

**1.0 CALL TO ORDER**

Meeting called tor order at 7:08pm.

Members present: Christopher Jarochym, Vice Chairman  
David Barton  
Barbara Dailey  
Robert Winn, Jr.

Members absent: Donato Tramuto, Chairman

Motion made by Robert Winn and second by David Barton to excuse the absence of Donato Tramuto; approved 4-0.

Others present: Thomas A. Fortier, Town Manager

## 2.0 PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Selectman Barton.

## 3.0 REQUEST TO APPROVE SELECT BOARD MINUTES

3.1 February 21, 2012 - the minutes of the February 21, 2012 Select Board meeting were approved as amended.

## 4.0 TOWN MANAGER'S REPORT

### Public Works Department Projects

- Projects that they have been working on the past couple of weeks; putting 300' of fencing along the Ogunquit River in preparation for the summer. By the end of the month will be installing fencing on the front of the beach. In past years the town has paid contractor's approximately \$10,000; doing it in house now.

### Budget Review Committee

- This Friday morning (3/9/12) at 8:00am the Budget Committee will be taking a tour of facilities around town (public owned buildings) to get an idea of the conditions, i.e. North Beach, Perkins Cove and Main Beach bathrooms.

### Interdepartmental Cooperation

- Good examples of interdepartmental cooperation, the Harbormaster plows snow in the winter for the Public Works Department, Chris Perry at the Transfer Station works with Public Works on Thursdays, helps the mechanic with oil changes, etc., Public Works has helped the Harbormaster build docks, Public Works has been downstairs helping the Maintenance Department build new offices, the Police Department worked with Public Works to get cars off the road to aid in the plowing of the streets; these are great examples of Interdepartmental Cooperation!

### Police Department

- Mr. Fortier stated that he had received a phone call from an elderly woman in the community who was calling to thank one of our officers for randomly stopping, getting out of the cruiser and helping her shovel.
- The Police Department will be purchasing "neon" yellow shirts for the Reserve Officers on bikes this summer, this will make them more visible to visitors compared to the gray that has been worn in the past. It is also a safety issue, they will be seen!

### Clam Wardens

- Mr. Fortier informed the Board that the clam wardens, on a regular basis, drop off clams to elderly people in the community. Thank you for all these acts of kindness.

### Finances

- Finances are in good shape, revenues are okay...would like to thank staff for that. In the past couple of years the town has done significant downsizing, the budgets really require weekly overviews. Glad to say that they are in good shape. Couple of years ago took \$500,000 out of the undesignated fund balance, last year took \$350,000 out; this year the Budget Committee and Select Board are talking about not taking anything out. Another great example of fiscal prudence and the good job we are doing.

**Charter Commission**

- Will hear a little bit later on about a Charter Commission, going to be looking for volunteers to look at our charter, it's that time again.

**Harbormaster**

- Mr. Mayo has built some floats and increased our mooring space by five, will have five more moorings this summer.
- There was a pre-bid inspection Monday morning regarding the Perkins Cove Bridge, ten very competent vendors showed up. Hope to be repairing the bridge this spring.

**Fire Department**

- The Fire Department applied for a grant which is a good indication of our fiscal prudence again. They applied for a grant that would bring four personnel to alleviate overtime costs. Great initiative!

**Wells-Ogunquit CSD School Committee**

- Message from School Board Committee member, Diana Allen, she asks the public to be aware that tomorrow night at 6:30pm in the High School auditorium there will be a presentation on a new high school. Architects will be there to present their findings. A week from tomorrow night (March 14<sup>th</sup>), the Select Boards will be meeting, along with the School Board Committee, to discuss the high school (information from the March 7<sup>th</sup> presentation). On March 21<sup>st</sup>, there will be a public hearing on the budget. If you have any feedback on the school budget, please attend those meetings.

**Computers for Senior Citizens**

- Resident Martin Crosby brought to Mr. Fortier's attention that there are no computers, especially for seniors, in our community. Usually a library does that; the Ogunquit Library doesn't have computers. Through our negotiations with Time Warner, there is no doubt that can get internet access and free computers to set up right here (at town hall). This would allow seniors to come in and use the internet. Also to have staff, Parks & Rec, or students teach seniors how to navigate a computer. Mr. Fortier stated that he is very supportive of this and asked the public, if they are supportive, to let him know.

**5.0 PUBLIC INPUT**

There were no comments or questions from the public.

**6.0 APPOINTMENTS, RESIGNATIONS, PROCLAMATIONS, RESOLUTIONS****6.1 Committee Appointment - Harbor Committee**

**030612-01** Motion made by Robert Winn and second by Barbara Dailey to approve the application from Percy Stevens, Jr. as a Full Member of the Harbor Committee, term ending June 30, 2014; approved 4-0, Tramuto absent.

**7.0 PUBLIC HEARINGS, PRESENTATION**

Motion made by Barbara Dailey and second by David Barton to open the public hearing at 7:20pm; approved 4-0, Tramuto absent.

7.1 Frill's – Malt, Spirituous & Vinous License Renewal

Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer; there were no comments or questions from the public in attendance.

**030612-02** Motion made by Robert Winn and second by Barbara Dailey to approve the Malt, Spirituous & Vinous License Renewal for Frill's; approved 4-0, Tramuto absent (contingent upon signature of the Code Enforcement Officer).

7.2 Gypsy Sweethearts – Malt, Spirituous & Vinous License Renewal

Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer; there were no comments or questions from the public in attendance.

**030612-03** Motion made by Robert Winn and second by Barbara Dailey to approve the Malt, Spirituous & Vinous License Renewal for Gypsy Sweethearts; approved 4-0, Tramuto absent.

7.3 Leavitt Theatre – Amusement License Renewal

Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer; there were no comments or questions from the public in attendance.

**030612-04** Motion made by Robert Winn and second by Barbara Dailey to approve the Amusement License Renewal for the Leavitt Theatre; approved 4-0, Tramuto absent (contingent upon signature of the Code Enforcement Officer).

7.4 Oarweed Restaurant – Malt, Spirituous & Vinous License Renewal (tabled from 2/21/12)

Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer; there were no comments or questions from the public in attendance.

**030612-05** Motion made by Robert Winn and second by Barbara Dailey to approve the Malt, Spirituous & Vinous License Renewal for Oarweed Restaurant; approved 4-0, Tramuto absent.

7.5 State of Public Works Department

Presentation by staff to discuss accomplishments, plans and future goals

Town Manager Fortier explained the new re-alignment of the Public Works Department staff and the Maintenance Department staff. He noted that there has been wonderful communication and interdepartmental cooperation. Mr. Fortier spoke about new ideas, such as staggering work schedules and purchasing a striper instead of a contracted vendor (which could potentially save thousands of dollars). He explained that the departments are working towards maintenance schedules of all vehicles town-wide, and also of town equipment and town buildings. The emphasis of the Public Works Department is on roads; stated that the upgrade to Route One was about a year away. Over the past year the emphasis has also been on upgrading aging equipment.

The town has six full time employees that virtually take care of the town, from plowing snow, picking up trash, landscaping and other projects as they arise. At this time Mr. Fortier spoke about one of the employees, Michael "Ski" Hodurski, who has been employed by the town for the past 14 years as mechanic. Mr. Fortier, with the assistance of Steve Shepard, gave a power point presentation to highlight some of the "amazing" work that "Ski" has done.

The Select Board and those in attendance gave a round of applause for Mr. Hodurski and thanked him for his dedicated work for the town.

Motion made by Robert Winn and second by Barbara Dailey to close the public hearing at 7:38pm; approved 5-0.

## 8.0 ADMINISTRATIVE ITEMS - UNFINISHED BUSINESS

### 8.1 Jeremy Klein - Use of Town of Ogunquit Public Place (added)

Vice Chairman Jarochym noted that the Town Manager was to give an update from the last meeting of the board regarding the application from Jeremy Klein. Mr. Fortier explained that Mr. Cavaretta was changing the venue from an ice cream business to a pizza shop and therefore would be obtaining an Amusement License. This would allow performances in the small park area by the Village Food Market.

## 9.0 ADMINISTRATIVE ITEMS - NEW BUSINESS

### 9.1 Charter Commission Review

To consider forming a Charter Commission to address the town charter as mandated every five years (last review 2007)

**030612-06** Motion made by Robert Winn and second by David Barton to establish a Charter Review Commission for 2012 as required every 5 years (pursuant to Article IX, Section 908 of the Town Charter and in accordance with 30-A MRSA Section 2103) with the election of 6 members for the purpose of reviewing and recommending updates to the Charter; approved 4-0, Tramuto absent.

### 9.2 Wells -Ogunquit CSD (added)

**Vice Chairman Jarochym** - added information under New Business about the upcoming Wells-Ogunquit CSD meetings and encouraged the voters/residents of Ogunquit to attend.

There will be a meeting this week on the 7<sup>th</sup> which will include the attendance of an architect who will have information and drawings regarding the proposed new high school. There will also be a joint meeting on March 14<sup>th</sup> which will include the Ogunquit Select Board, Wells Select Board and the W-O CSD School Committee; and then again on March 21<sup>st</sup> where they will have public hearing.

Vice Chairman Jarochym requested that a link to the Wells-Ogunquit CSD be put on our website so that residents can find out information regarding the School Committee. Rebroadcast of School Committee meetings is usually done 10-14 days after the meeting.

Vice Chairman Jarochoym asked the public to reach out to the school committee members with any comments, questions or concerns related to the school. Members are Damon Russell, Diana Allen and Les LaFond.

## 10.0 MISCELLANEOUS BUSINESS – ORAL & WRITTEN COMMUNICATIONS – FOLLOW-UP

### 10.1 Public

**Jordan Freedman** – stated that there is a link on the website under “Helpful Links”. Mr. Freedman said that the link is there but it is not on the front page, he will move it to the front page for ease of access.

### 10.2 Select Board

**Selectman Dailey** – plans to attend the sequence of the three meetings (Wells-Ogunquit CSD).

**Selectman Winn** – very pleased with “Ski”, he is a super guy. Just got to meet him a year or so ago when looking into everything. He is very knowledgeable, very gentleman-like and very talented, very impressive. Appreciates these little presentations, gives people the chance to see more than they might hear. It’s a good thing to have these presentations, great job by Town Manager.

**Selectman Barton** – Echoes Mr. Winn’s comments about “Ski”, he is an incredible resource and makes quite a presence, speaks well of what he is doing, very knowledgeable.

The only other thing that would add, the Charter Review Commission is a very serious event, and that anybody who is interested in it should make every effort to become part of it. It is the nerve center of the town. Have heard people commenting about different parts of the charter, this is an opportunity to participate at the highest level. Would encourage anybody that is interested to take papers out and every five years be a good citizen.

**Selectman Jarochoym** – regarding the school meeting that was mentioned, there is going to be the architect there to review his findings and recommendations for a potential new building or renovate the existing building which will be tomorrow. So if there are questions related to that, it is something would definitely want to go to. This will also set the tone for future budget considerations.

Two Saturdays ago, Dave Barton, Bob Winn and I attended the *Celebration of Life* for Jack Leary, was a very thoughtful celebration, very well done and really nice gesture on behalf of the folks in town to Jack and his family. Wanted to say that it was very nice and thank you, glad could be a part of it.

The next meeting of the Select Board will be on Tuesday, March 20<sup>th</sup> at 5:00pm, will have a full board present.

Stated that he had attended the school Technology Committee meeting last Wednesday (February 29<sup>th</sup>) with others from Ogunquit and Wells that are involved in the technology fields. It was a good meeting, discussed skills that children will need in the future related to technology or science technology, engineering and math. Discussed some of the programs

they can utilize for that as well. The school Superintendent Elaine Tomazewski was present as well as the curriculum coordinator. It was a very good meeting, encourage residents in town with a technical background or if concerned with educational content of our children, get in touch with him and he can help put in you touch with Technology Committee. Diana Allen and the School Committee are also familiar with this committee. It was a very good meeting; hope we can advance the science and technology curriculum in the future for our children.

**11.0 ADJOURNMENT**

Motion made by Barbara Dailey and second by David Barton to adjourn the meeting at 8:05pm; unanimous vote to adjourn.

Respectfully submitted,

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Cheryl L. Emery, Administrative Assistant to the Town Manager