



**SELECT BOARD  
MEETING MINUTES  
JUNE 7, 2011**

**EXECUTIVE SESSION – 5:30PM**

Motion made and seconded to go into Executive Session at 5:30pm to discuss a Legal Issue [Pursuant to Title 1, Chapter 13, Subchapter 1 § 405.6.E]; approved 4-0.

Motion made and seconded to come out of Executive Session at 6:08pm; approved 4-0.

No decision was made during the Executive Session.

**1.0 CALL TO ORDER**

Meeting called to order at 6:10pm.

Members present: Donato Tramuto, Chairman  
Phil Cavaretta, Vice Chairman  
Jacqueline Bevins  
Robert Winn

Others present: Thomas A. Fortier, Town Manager

**2.0 PLEDGE OF ALLEGIANCE**

Those in attendance recited the Pledge of Allegiance.

**3.0 REQUEST TO APPROVE SELECT BOARD MINUTES**

3.1 **February 26, 2011**- Motion made by Phil Cavaretta and second by Jacqueline Bevins to approve the minutes of the February 26, 2011 Select Board meeting as written; approved 3-0.

3.2 **March 29, 2011** - Motion made by Phil Cavaretta and second by Jacqueline Bevins to approve the minutes of the February 26, 2011 Select Board meeting as amended; approved 3-0.

3.3 **April 12, 2011** – Motion made by Jacqueline Bevins and second by Phil Cavaretta to approve the minutes of the April 12, 2011 Select Board meeting per the amendments noted; approved 4-0.

3.4 **April 19, 2011** - Motion made by Jacqueline Bevins and second by Phil Cavaretta to approve the minutes of the April 19, 2011 Select Board meeting per the amendments noted; approved 4-0.

- 3.5 **April 27, 2011** - Motion made by Jacqueline Bevins and second by Phil Cavaretta to approve the minutes of the April 27, 2011 Select Board meeting per the amendments noted; approved 4-0.
- 3.6 **May 3, 2011** - Motion made by Jacqueline Bevins and second by Phil Cavaretta to approve the minutes of the May 3, 2011 Select Board meeting per the amendments noted; approved 4-0.
- 3.7 **May 17, 2011** - Motion made by Phil Cavaretta and second by Robert Winn to approve the minutes of the May 17, 2011 Select Board meeting as written; approved 3-0, Tramuto was not in attendance on May 17<sup>th</sup>.

**4.0 APPOINTMENTS, RESIGNATIONS, PROCLAMATIONS, RESOLUTIONS**

**5.0 PUBLIC HEARINGS, PRESENTATION**

Motion made by Phil Cavaretta and second by Jacqueline Bevins to open the public hearing at 6:22pm; approved 4-0.

5.1 MC Perkins Cove - Malt, Spirituous and Vinous License Renewal

Recommended for approval by the Police Chief, Fire Chief and the Code Enforcement Officer, there were no comments or questions from the Select Board or the public in attendance.

**060711-01** Motion made by Phil Cavaretta and second by Jacqueline Bevins to approve the Malt, Spirituous and Vinous License Renewal for MC Perkins Cove; approved 4-0.

Selectman Cavaretta noted that since he is the owner of the building where the establishment is located, he will need to recuse himself from voting on this agenda item.

**060711-02** Motion made by Phil Cavaretta and second by Jacqueline Bevins to withdraw the prior motion regarding the renewal application for MC Perkins Cove; approved 4-0.

**060711-03** Motion made by Jacqueline Bevins and second by Robert Winn to approve the Malt, Spirituous and Vinous License Renewal for MC Perkins Cove; approved 3-0, Cavaretta abstained.

5.2 Booth Theater – Amusement License Renewal

As there was no representative from the Booth Theater, this application was tabled until the June 21, 2011 meeting of the Select Board.

5.3 MC Perkins Cove – Amusement License Renewal

Recommended for approval by the Police Chief, Fire Chief and the Code Enforcement Officer, there were no comments or questions from the Select Board or the public in attendance.

**060711-04** Motion made by Robert Winn and second by Jacqueline Bevins to approve the Amusement License Renewal for MC Perkins Cove; approved 3-0, Cavaretta abstained.

Motion made by Jacqueline Bevins and second by Robert Winn to close the public hearing at 6:31pm; approved 4-0.

**6.0 ADMINISTRATIVE ITEMS – UNFINISHED BUSINESS**

There was no unfinished business brought before the Select Board.

**7.0 ADMINISTRATIVE ITEMS – NEW BUSINESS**

7.1 Annual Antiques Show on September 17, 2011 – *Carole Lee Carroll, Ogunquit Heritage Museum Committee Chair*

A request was received from the Ogunquit Heritage Museum Committee requesting that the Select Board reduce parking rates for the 37<sup>th</sup> Annual Friends of the Winn House Antiques Sale and Show.

**060711-05** Motion made by Phil Cavaretta and second by Robert Winn to approve the parking request from the Ogunquit Heritage Museum Committee for the Annual Antiques Sale and Show on September 17, 2011 with the reduced parking rate of \$5.00; approved 4-0.

7.2 Ogunquit Heritage Museum Committee By-Laws – *Carol Lee Carroll, Ogunquit Heritage Museum Committee Chair*

A request was received from the Ogunquit Heritage Museum Committee to Amend the By-Laws of the Committee.

**060711-06** Motion made by Phil Cavaretta and second by Robert Winn to approve the By-laws for the Ogunquit Heritage Museum Committee as presented/written; approved 4-0.

7.3 11<sup>th</sup> Annual Lobster Dash, September 17, 2011 – *Charlie Farrington, Event Coordinator*

A request was received from the Annual Lobster Dash Committee for approval of the event and use of the Main Beach Parking lot for event participants. The race is scheduled to start at 8:30am and all participants should be out of the parking lot by 10:30-11:00am.

**060711-07** Motion made by Robert Winn and second by Jacqueline Bevins to approve the race event for September 17, 2011 and to allow free parking for event participants; approved 4-0.

**8.0 MISCELLANEOUS BUSINESS – ORAL & WRITTEN COMMUNICATIONS – FOLLOW-UP**

8.1 **Public**

- **Christopher Jarochym** – commented on the “Coffee and Question” that was held at the Dunaway Community Center on Saturday, June 4, 2011. Thanked the Town Manager and Select Board. Also commented on the parking lot status over the Memorial Day Weekend.

8.2 **Select Board**

- **Selectman Winn** – stated that the “Coffee and Question” session was very good.
- **Selectman Tramuto** – voiced concerns over the use of the town seal for the mailing regarding Article #64, realized no harm intended, but requested that the Town Manager develop a policy for future usage.
- **Selectman Bevins** – Thanked everyone for allowing her to serve on the Select Board; thanks to Phil Cavaretta for his work on the sidewalk project and stated that there is still more work to be done. She has full confidence that the new board will also work hard to move the Town forward. Thanked everyone from the bottom of her heart; but now it’s time to move on to enjoy this great town.
- **Selectman Cavaretta** – Thanked the people of Ogunquit for the opportunity and honor to have served as one of the Selectmen over the past three years. Feels very proud of having a part in the effort to bring sidewalks, improve infrastructure and maintain community services. Wished the new members that come on board good luck.

Chairman Tramuto presented to each, Selectman Phil Cavaretta and Selectman Jacqueline Bevins, a plaque and a gift in appreciation of their years of service to the town.

8.3 **Town Manager**

- **Finances** – Mr. Fortier stated that 94% of taxes were received within 5 days of the May 3<sup>rd</sup> due date. Budgets are in line. Thank you to town staff for the excellent monitoring of their budgets.
- **4<sup>th</sup> of July Fireworks** - Mr. Fortier informed the Select Board that the town plans to have the fireworks on the 4<sup>th</sup> and is starting to plan for the event.
- **Tuna Catch** – Mr. Fortier reported that from information from Harbormaster Fred Mayo that there was a significant tuna fish catch (20) over the weekend; totals about \$20,000 in commerce.
- **Fire Company** – Mr. Fortier reported that the Fire Company used their funds to purchase a new fence for the Fire Park on the corner of Shore Road and Cottage Street.
- **Daisy Girl Scouts** – Mr. Fortier thanked Joann Bazata and her Daisy Girl Scout troop for the service project of planting floors in front of the Dunaway Community Center.
- **Special Olympic Torch Run** – Mr. Fortier reported that the Special Olympic Torch Run will be going through Ogunquit at about 8:45am tomorrow (6-8-11).
- **Officer Tedesco** – Mr. Fortier reported that Officer Bryan Tedesco is leaving employ of the Town of Ogunquit Police Department, he is moving to Granada where his wife has taken employment.
- **Annual Report** – The town’s Annual Report is out; it is available at the town office.
- **Absentee Ballots** – Mr. Fortier reported that 140 absentee ballots have been taken out as of this date. Absentee ballots are available for the June 14<sup>th</sup> election; polls will be open from 8:00am to 8:00pm.
- **Candidate Debate** – Mr. Fortier stated that the debate will be rebroadcast daily until June 14<sup>th</sup>.

- **Parks & Rec** – Mr. Fortier reported that the department is starting to “kick up”. Twenty-four children participated in the Toddler Play Program last week. The department is planning to have Wednesday night dinners, surf lessons, swim lessons and repair of the skate park is underway.
- **Beach Signs-** Mr. Fortier stated that he had examples of a new beach sign for the Main Beach, encouraged people to stop by the town office to look at them.
- **Selectman Tramuto** – urged the audience for letters of support as he is nominating Thomas A. Fortier as Town Manager of the Year.

**9.0 ADJOURNMENT**

Motion made by Robert Winn and second by Phil Cavaretta to adjourn the meeting at 7:10pm; unanimous vote to adjourn.

Respectfully submitted,

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Cheryl L. Emery, Administrative Assistant to the Town Manager