



**SELECT BOARD
MEETING MINUTES
JUNE 21, 2011**

1.0 CALL TO ORDER – 6:00PM

Members present: Donato Tramuto, Chairman
David Barton
Barbara Dailey
Christopher Jarochym
Robert Winn

1.1 Swearing in of New Select Board Members – Judy Shaw-Kagiliery, Town Clerk

Town Clerk Judy Shaw-Kagiliery was in attendance to perform the official swearing-in and Oath of Office of David Barton, Barbara Dailey and Christopher Jarochym as the newly elected members of the Select Board.

1.2 Election of Select Board Officers

Election of Chairman and Vice Chairman for FY 2011-2012

Motion made by David Barton and second by Barbara Dailey to nominate Donato Tramuto as Select Board Chair.

Motion made by Robert Winn and second by Chris Jarochym to nominate Barbara Dailey as Select Board Chair.

The written vote was tabulated by the Town Clerk Judy Shaw-Kagiliery; Donato Tramuto was elected Chair by a vote of 3-2.

Motion made by Chris Jarochym and second by Barbara Dailey to nominate Robert Winn as Vice Chairman.

Motion made by Barbara Dailey and second by Robert Winn to nominate Chris Jarochym as Vice Chairman.

The written vote was tabulated by the Town Clerk Judy Shaw-Kagiliery; Chris Jarochym was elected Vice Chairman by a vote of 4-1.

Chairman Tramuto requested that at the next meeting of the board that an open meeting be held with the town's attorney and the Charter Review Committee to review the charter.

2.0 PLEDGE OF ALLEGIANCE

Those in attendance recited the Pledge of Allegiance.

3.0 REQUEST TO APPROVE SELECT BOARD MINUTES

No minutes were available for approval. Chairman Tramuto requested that the Town Manager check into the procedure for approval of minutes since the current board consists of three new members who were not present at the meeting (only Selectman Tramuto and Selectman Winn were present).

4.0 APPOINTMENTS, RESIGNATIONS, PROCLAMATIONS, RESOLUTIONS

4.1 Committee Resignations – *Parks & Recreation Committee*

To accept member resignations from the Ogunquit Parks & Recreation Committee

062111-01 Motion made by Robert Winn and second by Chris Jarochoym to accept the resignation of Gary Latulippe as a member of the Parks & Recreation Committee; approved 5-0.

062111-02 Motion made by Robert Winn and second by Barbara Dailey to accept the resignation of Sue Pollard as a member of the Parks & Recreation Committee; approved 5-0.

Letters of appreciation will be sent to Gary Latulippe and Sue Pollard.

4.2 Committee Resignations – *Planning Board*

To accept a member resignation from the Ogunquit Planning Board

062111-03 Motion made by Robert Winn and second by Chris Jarochoym to accept the resignation of Richard Yurko as a member of the Ogunquit Planning Board; approved 5-0.

A letter for appreciation will be sent to Richard Yurko.

4.3 Annual Committee Appointments - *Thomas A. Fortier, Town Manager*

To review and appoint members to Town Boards and Committees

Chairman Tramuto requested that new applications to Boards and Committees be set for interviews at the next meeting of the Select Board [Everett Leach, Erin Latulippe, Tina Fortin, Jordan Freedman and Peter Griswold].

Conservation Commission

Motion made by Robert Winn to accept the renewal applicants for the Conservation Commission.

062111-04 Motion made by Chris Jarochoym and second by Robert Winn to accept the renewal appointment applications for the following for the Conservation Commission: Robert Joyner for the term ending June 30, 2014 and Douglas Mayer for the term ending June 30, 2014; approved 5-0.

Harbor Committee

- 062111-05** Motion made by Barbara Dailey and second by Robert Winn to accept the reappointment of Michael Parenteau to the Harbor Committee term expiring June 30, 2014; approved 5-0.

Heritage Museum Committee

- 062111-06** Motion made by Robert Winn and second by Chris Jaroachim to accept the reappointment to the Heritage Museum Committee of Charles Dahill for the term ending June 30, 2014, Peter Woodbury for the term ending June 30, 2014 and Eva Nudelman for the term ending June 30, 2014; approved 5-0.

Marginal Way Committee

- 062111-07** Motion made by Barbara Dailey and second by Robert Winn to accept the reappointment of Louesa Gillespie for a term ending June 30, 2014 to the Marginal Way Committee as a full member; to accept the reappointment of Lou Rioux as a full member to the Marginal Way Committee term ending June 30, 2014 and to accept the reappointment of Diane Joyner as a full member to the Marginal Way Committee term ending June 30, 2014; approved 5-0.

Parks & Recreation Committee

Chairman Tramuto requested that Selectman Winn recuse himself from action on this agenda item.

Chairman Tramuto suggested that in the future the Select Board hold a committee forum with the Chairs of all committee so that residents could meet and talk with them about their committees.

- 062111-08** Motion made by David Barton and second by Barbara Dailey to reappoint Robert Winn as a full member of the Parks & Recreation Committee term ending June 30, 2014; approved 4-0, 1 abstention.

Performing Arts Committee

- 062111-09** Motion made by Barbara Dailey and second by Chris Jaroachim to accept the reappointment of Pat Mason as a full member to the Ogunquit Performing Arts Committee for the term ending June 30, 2014, to accept the reappointment of Mikie Boyd as a full member to the Ogunquit Performing Arts Committee for the term ending June 30, 2014 and also accept the reappointment of Eva Nudelman as a full member through June 30, 2014; approved 5-0.

Planning Board

- 062111-10** Motion made by David Barton and second by Barbara Dailey to accept Robert Coles for the open seat that expires on June 30, 2014 as a full member. Motion was amended by David Barton and second by Barbara

Dailey that Robert Coles be accepted for the Planning Board seat expiring June 30, 2012 as a full member; approved 5-0.

Recycling Committee

Chairman Tramuto recused himself from any action on this agenda item. The Vice Chairman conducted this portion of the meeting

062111-11 Motion made by Barbara Dailey and second by David Barton to accept Lesley Mathews as a full member to the Recycling Committee term ending June 30, 2014, to accept Jeff Porter application for reappointment for the Recycling Committee as a full member term ending June 30, 2014; approved 4-0, 1 abstention.

Zoning Board of Appeals

062111-12 Motion made by Chris Jarochoym and second by Robert Winn to accept the reappointment applications for Jay Smith for the term ending June 30, 2014 for the Zoning Board of Appeals and Glenn Deletetsky for full member for term ending June 30, 2014 for the Zoning Board of Appeals; approved 5-0.

062111-13 Motion made by Barbara Dailey and second by Robert Winn to accept the reappointment of Douglas Mayer as 1st Alternate to the Zoning Board of Appeals term ending June 30, 2012; approved 5-0.

5.0 PUBLIC HEARINGS, PRESENTATION

Motion made by Robert Winn and second by Barbara Dailey to open the public hearing at 6:35pm; approved 5-0.

Chairman Tramuto stated that he had asked Laura Rose to be present for the meeting. Laura was present to thank everyone for making possible *Christian's Lifeguard Dash Memorial 5K Race*. She stated that over 300 runners participated in the race. She would like to keep all the money made from the event in Ogunquit community. Her plan is to set up scholarships to get ten (10) young people certified as lifeguards. The cost for each certification is \$300. Laura's initial intent was to raise enough money for the scholarships and a new rescue board; due to the outpouring of people supporting the race she is able to write a check for the Town of Ogunquit to have a new jet-ski in addition to the scholarship fund. Laura thanked Ogunquit Rotary, the Ogunquit Police Department, the Ogunquit Ocean Rescue Team, Donato Tramuto, the Ogunquit Community, Michelle Lachapelle, John Mixon and other local businesses for their support. Her plan is to do this race for four more years, then retire the race. All funds that are raised will go back into the community. The Wells-Ogunquit Guidance Department will be running the scholarship program.

5.1 Daisy Girl Scout Troop Flower Garden - Jo-Ann Bazata, Troop Leader

Jo-Ann Bazata and her daughter, who is a member of the Daisy Troop, was in attendance to explain the troop's service project. The troop planted flowers in front of the Dunaway Community Center; each flower planted represents a part of the Daisy creed. Ms. Bazata stated that they have one more project, stepping stones, which will be placed in front of the building with the flowers.

5.2 Bandito's - Malt, Spirituous and Vinous License New Application

Recommended for approval by the Police Chief, Fire Chief and the Code Enforcement Officer, there were no comments or questions from the Select Board or the public in attendance.

062111-14 Motion made by Robert Winn and second by Barbara Dailey to accept the New Liquor License application from Bandito's Mexican Food; approved 5-0.

5.3 Booth Theater – Amusement License Renewal (tabled at the last meeting)

Since there was no representation from Booth Theater, this item was tabled until the next meeting of the Select Board.

Motion made by Robert Winn and second by Chris Jarochym to close the public hearing at 6:53pm; approved 5-0.

6.0 ADMINISTRATIVE ITEMS – UNFINISHED BUSINESS

7.0 ADMINISTRATIVE ITEMS – NEW BUSINESS

7.1 Harbormaster Update – Fred Mayo, III, Harbormaster

Update from the Harbormaster regarding the status and day-to-day operations of Perkins Cove

Harbormaster Fred Mayo was in attendance to give the Select Board an overview of the day-to-day operations in Perkins Cove. Mr. Mayo presented maps to the Select Board of Perkins Cove. Mr. Mayo completed and submitted a grant last fall and was awarded \$15,000 from the State Planning Office. The purpose of the grant allowed him to have the mooring chains inspected, which to his knowledge have not been inspected in the past 19 years. The inspection of the chains revealed several severe issues. He stated that he will be making permanent repairs to the chains. He has a bid process in the works to repair the chains permanently and to also put new mooring blocks on the riverside of the cove since those have not been changed since the 1960's. He is proposing to place 4,000 lb. granite blocks in the water and water-jet them into the mud so they won't pull free.

He also explained the mapping of the "envelope" of each boat. He stated that Ogunquit is unique as the town owns the mooring and maintains them. He is trying to catch up on the "no maintenance plan". Mr. Mayo plans to do the work this fall when the majority of the boats are gone. He will be purchasing new chains with the monies funded by town meeting.

Town Manager Fortier stated that Mr. Mayo is very conscientious and has developed a plan to get everything up to date. The bridge needs maintenance work and the restrooms need to be redone. Revenues have increased due to Mr. Mayo's presence on weekends. He built his own floats and skiff, which saved the town money.

Mr. Mayo stated that he, along with the Harbor Committee, is working on "Standard Operating Procedures" for Perkins Cove.

7.2 Replacement of Rescue 2 – Ed Smith, Fire Chief
Review and approval of bids received for the new Ambulance

Fire Chief Smith was in attendance to present to the Select Board bids that he had received regarding the purchase of a new ambulance and his recommendation.

Six (6) bid packets were sent out to vendors; four (4) were received. The following is a list of bids received:

Greenwood Emergency Vehicles	\$161,769.00 (trade in allowance of \$5,500)
Quality Emergency Vehicles, Inc.	\$153,290.00 (trade in allowance of \$10,000)
Specialty Vehicles, Inc.	\$149,289.00 (trade in allowance of \$15,000)
Northeastern Rescue Vehicles, Inc.	\$143,082.00 (trade in allowance of \$6,000)

After review, I would recommend that the bid be awarded to Specialty Vehicles, Inc. of North Attleboro, MA for the price of \$149,289.00.

This vehicle will be paid for with the following funds:

2010 Capital Funds	\$50,000
2011 Capital Funds	\$75,000
Ambulance Reserve Account	<u>\$24,289</u>
	\$149,289

062111-15 Motion made by Robert Winn and second by David Barton to accept the bid from Specialty Vehicles, Inc. in the amount of \$149,289 as recommended by the Fire Chief; approved 5-0.

7.3 Application for Use of Town of Ogunquit Public Place - Thomas A. Fortier, Town Manager
To review a request from Jeremy Klein, Musician and Volunteer for the MDA to allow him to play music on the streets of Ogunquit, donations to be given to the MDA

Chairman Tramuto recused himself from any action on this agenda item. The Vice Chairman conducted this portion of the meeting

Town Manager Fortier explained the request to the Select Board. Jeremy Klein, who is an eleven year old violinist and volunteer for the Muscular Dystrophy Association, requested that he be allowed to play classical, baroque and romantic music to enrich and enliven the Town of Ogunquit with string music on the streets in Ogunquit to raise money for MDA.

Discussion was held by the Select Board regarding ordinances, parameters and precedents of the request.

Town Manager Fortier stated that if the board will allow, he will work with town businesses to allow Jeremy Klein to play music within defined parameters [i.e. 1 hour per day at various businesses from July 1st to July 26th with proceeds to go to the Maine Chapter of the MDA]

062111-16 Motion made by Robert Winn and second by Barbara Dailey to allow the Town Manager to work out the details to allow [the request] to happen; approved 4-0, 1 abstention.

7.4 Mileage Rate Increase - *Thomas A. Fortier, Town Manager*
To approve change in mileage rate reimbursement from .505 to .510 pursuant to the 2011 IRS Standard Mileage Rate.

062111-17 Motion made by Barbara Dailey and second by Robert Winn to accept the IRS Standard for the contracts making them consistent throughout; approved 5-0.

8.0 MISCELLANEOUS BUSINESS – ORAL & WRITTEN COMMUNICATIONS – FOLLOW-UP

8.1 Public

- **John Daley, Woodcrest Lane** – comments regarding town infrastructure.
- **Karen Arel, Chamber of Commerce President** – congratulations to new Select Board members. Comments regarding the Amusement License for the Booth Theater. Also clarified the Special Events permits (3) that are requested by the Chamber of Commerce annually and the Sidewalk Art Sale. Ms. Arel stated that the Chamber of Commerce would like to come before the Select Board to do a presentation to allow people to understand what the Chamber does.
- **John Mixon, Vinton Road** – stated that the town has elected a great Select Board. Comments regarding unification of the town/community.

8.2 Select Board

- **Chairman Tramuto** suggested that the Board, as in the past, have one meeting in July [19th] and one meeting in August [16th]. He also suggested that the Board meet to hold interviews for the new applicants to Boards and Committees. Several dates were discussed (July 7th, July 11th and July 14th); Select Board members to respond to the Town Manager with what would work best for them and he will set the date.
- **Chairman Tramuto** would like to hold a workshop on the 19th of July to define priorities.
- **Chairman Tramuto** – very excited to serve with the new Select Board.
- **Selectman Barton** – lead by example (civility, tolerance, etc.).
- **Selectman Dailey** – no comment.
- **Selectman Winn** – no comment.
- **Selectman Jarochoym** – Thank you to those that voted and will work to fulfill duties as Select Board member.
- **Chairman Tramuto** – statements regarding “Town Manager of the Year” application.

8.3 Town Manager

- **Chamber of Commerce** – comments on number of events was not meant to single out the Chamber of Commerce.
- **Parking Revenues** – reached \$1.5M in fees for FY 2010-2011, which is the most ever on record.
- **Booth Theater** – stated that the Booth Theater was on the agenda for June 7th and did not show up; they were sent a note to advise them to be here tonight (6/21/11) and they were not.

- **Community** – we can't control others, what they say or do but can control how we react to what we hear and what is done to us. Ogunquit is a wonderful community with lots of assets.
- **Beach Erosion Concerns** – a workshop is taking place on June 23rd at the Dunaway Community Center from 1pm-2pm entitled “*Coastal Hazards- Future Impacts on Ogunquit*”. The Conservation Commission is sponsoring the meeting. Maine Geological Survey and Southern Maine Regional Planning Commission will be here to talk about: sea level rising, new flood mapping, assessment of recent storms, predictions of future storms impacts, adaptation to threats and other community practices.
- **Fireworks** – the town will be having fireworks this year, they will occur on Monday, July 4th at 9:15pm. The town is looking for volunteers to assist during the event.

9.0 ADJOURNMENT

Motion made by Barbara Dailey and second by Chris Jaroachim to adjourn the meeting at 8:00pm; unanimous vote to adjourn.

Respectfully submitted,

Cheryl L. Emery, Administrative Assistant to the Town Manager