



**SELECT BOARD
MEETING MINUTES
TUESDAY, JULY 16, 2013**

1.0 CALL TO ORDER – 6:00PM

Meeting called to order at 6:00PM

Members present: Barbara Dailey, Chair
Chris Jarochym, Vice Chair
David Barton
John Daley
Robert Winn, Jr.

Others present: Thomas A. Fortier, Town Manager

2.0 PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Selectman Barton.

3.0 REQUEST TO APPROVE SELECT BOARD MINUTES

3.1 June 18, 2013 - The minutes of the June 18, 2013 Select Board meeting were approved as presented.

4.0 TOWN MANAGER'S REPORT

Town Manager Fortier stated that it has been extremely busy, that his report is rather lengthy and can be found on the Town of Ogunquit Web Page.

The following is from that post:

The Maine Department of Transportation has announced that it may have to cut 35% of its road and bridge projects (Portland Press Herald 7/5/13). I have been assured by MDOT officials that Ogunquit is a "Priority 1" and will survive any cuts. Ogunquit is listed as receiving \$7.6 Million dollars from MDOT, one of, if not, the largest allocation on their list. Ogunquit will also receive another \$2.5 million dollars for repair to our two bridges (Phillips/Josias River and Donnells on Wells/Ogunquit town line). Add another \$2.2 million from the town and we have a \$12 million dollar investment coming our way!

We appreciate the recent repair work done on Route 1 and have asked MDOT to paint the crosswalks and center lines. This should happen this coming week.

Transfer Station:

The staff at the transfer station is cross-training with staff from the Department of Public Works. This will allow for the transition and flexibility of all staff to fill in as necessary.

The Transfer Station continues to find ways to lower the cost of doing business...and a lot of that effort is by you the residents. Recycling is free but trash costs money, so keep up the good work and recycle, recycle, recycle!

60 TONS of trash/Municipal Solid Waste/household waste has been received at the Transfer Station since July 1st, which is 10% of the average yearly total in less than a week.

Both Municipal Solid Waste (trash) boxes were full for the first time EVER!!! One filled on Friday and the other filled in 2 DAYS! The holiday weekend brought record numbers to the transfer station:

252 on Friday 07/05
289 on Saturday 07/06
193 on Sunday 07/07 (closed at NOON)

The New Swap Shop located at the Transfer Station is doing well. Drop off any quality used items and also take some home with you!

Department of Public Works:

The Beach Fencing project will get underway this week. This year's re-fencing is epic due to the complete loss and destruction of previous fence from the ravages of last winter's storms.

"*No Trespassing*" signage along the total length of the dune system has been erected by Conservation Committee volunteers. Protection of the dune system (which naturally safeguards the invaluable estuary) is of prime concern.

The design of the new Department of Public Works building is complete. It will be located at the current Salt Shed location on Captain Thomas Road. There is 34.9 acres and the new Department of Public Works site will use less than 1.5 acres. The cost of the building came in at \$555,555 and was awarded to Littlefield Brothers Inc. The project will go in front of the Planning Board in August and construction could begin as soon as September.

Parks and Recreation:

The Ogunquit Village School playground has seen some exciting additions lately. A new swing set and toddler equipment; and the addition of a grassy area with picnic tables, makes this a wonderful amenity for our community.

The Parks and Recreation Committee orchestrated the annual sand castle contest on the 4th of July; over 50 visitors participated. The Celebrity Judges were Kristy Cavaretta, Michael Lynch, and Bruce Wilson. Thank You to the volunteers, Keri Ellen Enwright, Gary and Erin Latulippe.

Approximately 550 runners registered for the annual Christian's Run event. The race founder, Laura Rose, has donated proceeds from the run (In memory of her son, and lifeguard, Christian) to purchase a jet ski, trailer, rescue boards, and much more for the Ogunquit Lifeguards.

Last week the National Resources Defense Council released a report "*Testing the Waters...A Guide to Water Quality at Vacation Beaches*". Regretfully, (and as reported by the media) Ogunquit beaches were ranked poorly and Maine was ranked 27th (out of 30 states)...with Riverside Beach ranked at the bottom of Maine beaches.

The Conservation Commission (and Healthy Beaches) strongly disagree with these publicized conclusions using methodology primarily based on six technicalities, i.e., monitoring frequency, posting, re-sampling, etc,. No acknowledgement, nor credit, is given to the endeavors directed toward reduction, control and active results of important biological issues.

Ogunquit has always been identified with its pristine beaches! Be assured that the Conservation Commission, cooperating with Town staff and the Ogunquit Sewer District, is making every effort to identify and contain point-sources of water borne contamination.

Agamenticus Field may become Fenway North! A group of residents would like to build a replica Fenway Park at Agamenticus Park. They will present their preliminary thoughts and plans at the July 16th Select Board meeting.

The town staff has committed more time and effort toward the maintenance of Marginal Way. However, there still needs to be more commitment to two major time related repairs that the damage of the next high tidal storm will surely result in even more costly repairs or even losing sections of the path. Devil's Kitchen is one area of concern as well as the embankment in the vicinity of the Lighthouse. The Marginal Way experienced over \$500,000 in damage this past winter/spring.

Administrative Services:

The public bathrooms located downstairs at the Dunaway Center are complete and open for business.

Many electrical updates have occurred at the Dunaway Center; in addition, two 375 gallon oil tanks filled with ¼ tank of sludge was removed from the basement and replaced this past week.

Harbormaster:

Fred Mayo continues to work on a 23 ft Carolina Skiff that we received from the Town of Wells. Fred has devoted his time and efforts on making this boat seaworthy and when finished, will be an asset to the Town's fleet.

Let's welcome Sonny Perkins, our new Assistant Harbormaster. Sonny will assist Fred in the busy time periods and the added coverage assures Perkins Cove is an organized and progressive harbor for fisherman and recreational boats seeking a mooring.

Code Enforcement/Land Use Department:

It's been a real busy season. We can't help but notice that many businesses are "*pushing*" the limits of our ordinance. Soliciting, excessive signage, A-frames, "Open House" signs with balloons...it is a challenge to keep up, especially on weekends.

Visitor Services:

Visitor Services staff continues to become familiar with technology and are implementing the use of credit and debit cards at all of our parking lots. The service has been well received by the general public. The latest figures show approximately 10% of visitors is using credit cards to purchase parking.

We experienced record number of visitors this past week and all public lots were full by 10:00am. I would like to personally thank the Visitor Services staff that has endured the heat and the crowds, all the while maintaining excellent customer service.

The Town ended the fiscal year with Parking Lot Revenues of \$1,653,242, we had budgeted revenue at \$1.35M.

Fire Department:

The Arizona wild fire tragedy took the lives of 19 fire fighters. It is a reminder to all of us, how dangerous the job as firefighter can be.

Michael Roche, our long time Captain of Lifeguard Services is stepping down. Michael was the best! He was professional, fiscally prudent and developed lifeguard services that are second to none. Our Lifeguard Services are the best because of the leadership of Michael. Thank You!

John "J.P." Argenti will fill the big shoes, welcome J.P. !

Police Department:

Sergeant Matt Buttrick and Officer Alex Smith sponsored a Liquor Compliance seminar of which 45 local bartenders and owners attended.

Our Police Department has participated in simulation training at York and Wells High Schools, alongside those departments.

Town Clerk/Finance:

Join me in welcoming Lauren Stevenson as Deputy Clerk/Treasurer. Lauren comes to us from Acton, where she held the same position.

Christine Murphy has been appointed as Town Clerk.

The Town will undergo its annual audit this coming month. Copies of the report are available when complete.

The Annual Town Report will be available in the next couple of weeks.

UNFINISHED BUSINESS:

Some issues that I recommend that we take a look at this fall, would be:

- A Taxi Ordinance (including Low Speed Vehicles and Bicycle Cabs)
- Beach Impact Fees
- Policy decision on the Land Use Property

In closing, our community mourns the loss of residents Arlene Breen, Don Gillespie and Mark Wilcox.

5.0 PUBLIC INPUT

There were no public comments from those in attendance.

6.0 APPOINTMENTS, RESIGNATIONS, PROCLAMATIONS, RESOLUTIONS

6.1 Letter of Appreciation – *Craig Capone, Planning Board*

Town Manager Fortier wrote a letter of appreciation to Craig Capone for his service on the Planning Board and would also like to acknowledge and thank him publicly for this service.

6.2 Letter of Appreciation – *Jim Oliver, Marginal Way Committee*

Town Manager Fortier wrote a letter of appreciation to Jim Oliver for his service on the Marginal Way Committee and would also like to acknowledge and thank him publicly for this service.

7.0 PUBLIC HEARINGS, PRESENTATION

Motion made by Chris Jarochoym and second by David Barton to call the public hearing to order at 6:18pm; approved 4-0, Winn absent at this time.

7.1 Inicio Bistro – *Amusement License Renewal*

Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer; there were no comments from the public in attendance. There were no comments or questions from the Select Board.

Representation was present from Inicio Bistro.

071613-01 Motion made by Chris Jarochoym and second by David Barton to approve the Amusement License Renewal for Inicio Bistro; approved 4-0, Winn absent at this time.

7.2 Preliminary Select Board Priorities for 2013-2014 –*Barbara Dailey, Select Board Chair*

Public Input of Resident Thoughts on Town Priorities for Upcoming Year

A power point presentation was given by the Select Board regarding their preliminary Select Board Priorities.

Included in the list of preliminary priorities were:

- Central Town Planning
- Improvements to the Budget Process
- Infrastructure:
 1. Renovation of Police Department
 2. Recommendation for OVS

- 3. Finalize Dorothea Jacobs Grant Common/Land Use Plan
- 4. DPW Relocation
 - Business Activity
 - Livery Operations
 - Preservation Issues
 - Resolve “Grandfathered” Ordinance Exceptions
 - Administration
 - Beautification
 - Manage and Protect Beach
 - Comprehensive Environmental Policy
 - Town-owned Cemetery

Public comments regarding this topic were made by Martin Crosby, Michael Horn and Steve Einstein.

8.0 ADMINISTRATIVE ITEMS – UNFINISHED BUSINESS

There were no unfinished business items before the Select Board.

9.0 ADMINISTRATIVE ITEMS – NEW BUSINESS

- 9.1 Fairpoint Communications Pole Location Permit – *Thomas A. Fortier, Town Manager*
 Select Board Review and Action on a Request from Fairpoint Communications to Locate a Pole on Berwick Road

Town Manager Fortier explained the Pole Location process. His recommendation would be to table the permit request at this time.

This agenda item was tabled until the next meeting of the Select Board.

- 9.2 Agamenticus Field Phase 1 – *Lucas Sevigney, Resident*
 Preliminary discussion to proposed upgrade to baseball field at Agamenticus Park

Lucas Sevigney was in attendance to review the proposed upgrade to the baseball field at Agamenticus Park.

Mr. Sevigney stated that the renovation end result would be a little “mini” Fenway Park for Little League Baseball and residents of the town to use. The project will be done in three phases. The first phase would be basic field renovation, the second phase would be the beautification process where nicer fences and dugouts would be installed and the final would be the creation of a mini “Green Monster”.

They are trying to raise as much from private funding as possible, but will need the town’s help to get the field up and running. Need help from the town in the form of a promise to help maintain the field (mowing & fertilization) and some initial

funding to get the ball rolling. Mr. Sevigney expects to raise \$5,000-\$10,000 private funding and would look to the town of an additional \$5,000-\$10,000. Hopefully, through the Parks & Recreation Budget next year funding can be appropriated for the field. He stated that he has met with the Parks & Recreation Committee and has the committee's blessing on this project.

Mr. Sevigney stated that he is looking for support from the Select Board regarding this project to develop the Agamenticus Field. He reiterated to the board that he sees the vast majority of the project funds will be private donations.

Since this is town property, permission is needed from the Select Board to proceed with the project.

It was the consensus of the Select Board to get public comments and questions regarding this project prior to any commitment from the board.

10.0 MISCELLANEOUS BUSINESS – ORAL & WRITTEN COMMUNICATION FOLLOW-UP

10.1 Public

Lesley Mathews and Barbara Early – Recycling Committee Members

- Regarding the “Big Belly” Solar Trash Compactor. Rental of these units is about \$1,530/year per unit. If the town decided to purchase, the cost of the unit to buy is about \$3,000; the rental cost would be taken away from the purchase cost. Lesley and Barbara would like to get a purchase order from the town to allow a trial use of two compactors. They stated that they have businesses that are willing to contribute to the funding of the rental. The Select Board requested that a written letter be submitted from the businesses that they will, in fact, fund the use of two trash compactors that the town is providing a Purchase Order for.

Doug Mayer

- Commented on the proposed renovation of the Agamenticus Ballfield. He stated that whatever happens there should have a solid environmental plan.

10.2 Select Board

Selectman Winn

- Thanked Lesley Mathews for her persistence.
- Commented to Doug Mayer that he had a nice run on the trial, very peaceful and that it is laid out well. Nice job.

Selectman Jarochym

- Thanked the town staff in general who keep things moving during the busy summer months.

Chairwoman Dailey

- Shout out to the staff of the town as well as the staff of the Chamber of Commerce for all of their extraordinary efforts regarding the 4th of July event.

The Select Board took a five minute recess prior to the start of the workshop.

11.0 WORKSHOP - SELECT BOARD PRIORITIES AND ADMINISTRATIVE ISSUES

12.0 ADJOURNMENT

Motion made by Chris Jarochem and second by John Daley to adjourn the meeting; unanimous vote to adjourn.

Respectfully submitted,

Cheryl L. Emery, Administrative Assistant to the Town Manager