



**SELECT BOARD  
MEETING MINUTES  
JANUARY 7, 2014**

**1.0 CALL TO ORDER – 6:00PM**

Meeting called to order at 6:00pm

Members present: Barbara Dailey, Chair  
Christopher Jarochym, Vice Chair  
David Barton  
John Daley  
Robert Winn, Jr.

Others present: Thomas A. Fortier, Town Manager

**2.0 PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Selectman Jarochym.

**3.0 REQUEST TO APPROVE SELECT BOARD MINUTES**

3.1 December 3, 2013 – The minutes of the December 3, 2013 were accepted as amended.

**4.0 TOWN MANAGER'S REPORT**

Mr. Fortier reported that the topic of the day is potholes. The issue is Route 1, which the Maine Department of Transportation's responsibility. The town has been in communication with DOT to let them know the condition of the road is unacceptable. The winter conditions this year have contributed to the problem.

There has been a lot of reference on social media regarding the town; i.e. outside sales, delivery mopeds. The work is done at Select Board meeting, Planning Board meetings and at the polls, not on social media. There is a Planning Board workshop on Monday, January 14<sup>th</sup> regarding outside sales; anyone interested in this issue should attend.

The State of Maine published a newsletter of the Piping Plover programs throughout the state. There are a lot of references to Ogunquit in this newsletter as the town is a role model community. Cindy Douglass is our Piping Plover Coordinator; she does a

great job for the town. There is a special spotlight in the newsletter on Kirsten Ross, an Ogunquit resident.

John Quartararo was introduced by Town Manager Fortier; John is the town's new Treasurer/Deputy Tax Collector.

## 5.0 PUBLIC INPUT

### Newell Perkins

- Comments regarding the Select Boards actions and the Code Officer's decision on to issue a permit to a "formula" restaurant.

## 6.0 APPOINTMENTS, RESIGNATIONS, PROCLAMATIONS, RESOLUTIONS

### 6.1 Appointment of Treasurer/Deputy Tax Collector

Select Board Action on the Appointment of John Quartararo as Treasurer/Deputy Tax Collector for the Town of Ogunquit.

**010714-01** Motion made by David Barton and second by Chris Jarochem to confirm the Town Manager's appointment of John Quartararo as Treasurer/Deputy Tax Collector for the Town of Ogunquit

### 6.2 Peoples United Bank Business Deposit Account Certified Resolutions

Select Board Action on Authorization of John Quartararo, Christine L. Murphy and Thomas A. Fortier as Signers to Act on Behalf of the Depositor (Town of Ogunquit)

**010714-02** Motion made by David Barton and second by Robert Winn to change to a new set of signers and depositors resolve for Peoples United Bank Business Deposit Account Resolution, TD Bank Municipal Corporate Authorization Resolution and Kennebunk Savings Bank Corporate Authorization Resolution to authorize John Quartararo, Christine Murphy and Thomas Fortier as signers and depositors; approved 5-0.

### 6.3 TD Bank, N.A. Municipal Corporate Authorization Resolution

Select Board Action on Authorization of John Quartararo, Christine L. Murphy and Thomas A. Fortier as Signers to Act on Behalf of the Depositor (Town of Ogunquit)

**010714-02** Motion made by David Barton and second by Robert Winn to change to a new set of signers and depositors resolve for Peoples United Bank Business Deposit Account Resolution, TD Bank Municipal Corporate Authorization Resolution and Kennebunk Savings Bank Corporate Authorization Resolution to authorize John Quartararo, Christine Murphy and Thomas Fortier as signers and depositors; approved 5-0.

- 6.4 Kennebunk Savings Bank Corporate Authorization Resolution  
Select Board Action on Authorization of John Quartararo, Christine L. Murphy and Thomas A. Fortier as Signers to Act on Behalf of the Depositor (Town of Ogunquit)

**010714-02** Motion made by David Barton and second by Robert Winn to change to a new set of signers and depositors resolve for Peoples United Bank Business Deposit Account Resolution, TD Bank Municipal Corporate Authorization Resolution and Kennebunk Savings Bank Corporate Authorization Resolution to authorize John Quartararo, Christine Murphy and Thomas Fortier as signers and depositors; approved 5-0.

- 6.5 Appointments to the ADHOC Beach Erosion Committee  
Select Board Action on Applications to the Beach Erosion Committee

**010714-03** Motion made by David Barton and second by Robert Winn to accept the application from Jason Jutras; approved 5-0.

Discussion was held regarding the organizational meeting held on December 17<sup>th</sup> with Select Board Members and applicants to the committee. The goals of committee and mission statement were discussed by the Select Board.

**010714-04** Motion made by Chris Jarochoym and second by Robert Winn to establish an ADHOC committee with nine full time members, with the mission statement to be determined; approved 5-0.

**010714-05** Motion made by David Barton and second by Chris Jarochoym to appoint the following to the ADHOC Beach Erosion Committee:

Paul Breen  
John Cavaretta  
Martin Crosby  
Paul Jean  
Jason Jutras  
Margie Katz  
Jim Manning  
Doug Mayer  
Milt Vargelis

Approved 5-0

## 7.0 PUBLIC HEARINGS, PRESENTATION

Motion made by Robert Winn and second by David Barton to open the public hearing at 6:40pm; approved 5-0.

7.1 La Playa de Ogunquit – *New Malt, Spirituous & Vinous Liquor License Application*

Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer.

**010714-06** Motion made by John Daley and second by Barbara Dailey to accept the new Liquor License application from La Playa de Ogunquit.

Yes – 2 (Dailey/Daley)

No – 0

Present – 3 (Barton/Jaroachym/Winn)

There was no vote in the affirmative; motion fails.

Due to the fact that there were errors on the application (2013 instead for 2014), the application was denied. The applicants were instructed to clean up the application then it will go before the Select Board on January 12, 2014.

Motion made by Robert Winn and second by David Barton to close the public hearing at 6:48pm; approved 5-0.

**8.0 ADMINISTRATIVE ITEMS – UNFINISHED BUSINESS**

8.1 Accident Reporting Policy – *Thomas A. Fortier, Town Manager*

Select Board review and action on a New Policy for the “Reporting of Accidents Involving Town Vehicles or Personal Vehicles Used for Town Business or Other Potential Claims”

The policy presented was updated with corrections from the last Select Board meeting.

**010714-07** Motion made by Chris Jaroachym and second by Robert Winn to accept the Accident Report Policy as a new addition to the Personnel Policy; approved 5-0.

**9.0 ADMINISTRATIVE ITEMS – NEW BUSINESS**

9.1 2013 Lobster Dash Donation – *Charlie Farrington*

Presentation of funds from the 2013 Lobster Dash to the Town’s Parks & Recreation Program

Charlie Farrington was in attendance to present a check for \$800, from the proceeds of the 2013 Lobster Dash, to the Town of Ogunquit Parks & Recreation Fund. A letter of appreciation will be sent by the Town Manager to Mr. Farrington.

- 9.2 Time Share Tax Assessment and Collection -  
Request from Assistant Assessor Barbara Kinsman to Simplify the Collection of Taxes on Time Share Units

It was the consensus of the Select Board to move forward with this new ordinance.

## 10.0 MISCELLANEOUS BUSINESS – ORAL & WRITTEN COMMUNICATIONS – FOLLOW-UP

### 10.1 Public

Paul McGowan, Representative, House District 149

Rep. McGowan was in attendance to speak to the Select Board on several state issues. He also asked the Select Board if there were any town issues that he could present at the state level.

### 10.2 Select Board

#### **Selectman Barton**

- Comments about the town's irrelevancy in the liquor license process and the small amount of monies collected by the town for the licenses.

#### **Selectman Daley**

- Selectman Daley concurred with Selectman Barton's comments.

#### **Selectman Winn**

- Asked if a policy could be made to slow the [liquor license] process down.
- Thanked Kirsten Ross for her work at the beach.
- Thanked Charlie Farrington for the donations made to the town of the past few years.

#### **Selectman Jarochoym**

- Stated that he shared the same frustrations with the liquor license process
- Thanks to York Hospital and the work that they do.

#### **Chairwoman Dailey**

- Commented that the way to change liquor licensing is to change restaurant licensing. This is an issue that could be controversial, suggested a workshop with the business owners for discussion.

## 11.0 ADJOURNMENT

Motion made by Robert Winn and second by David Barton to adjourn the meeting at 7:40pm; unanimous vote to adjourn.

Respectfully submitted,

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Cheryl L. Emery, Administrative Assistant to the Town Manager