

TOWN OF OGUNQUIT PLANNING BOARD
SITE PLAN REVIEW APPLICATION

PLEASE PRINT CLEARLY

DATE REC'D: 9/16/2020
FEE PAID (\$500): Yes No
TAX MAP: 7 BLOCK: 90/A
ZONING DISTRICT RP

MEETING DATE w/ CEO
INITIAL PB HEARING DATE:

SITE PLAN REVIEW APPLICATION - Applicants applying for Site Plan Review should familiarize themselves with Article 6 of the Town's Zoning Ordinance.

PROPERTY OWNER (as listed on current VISION Property Tax Card)

NAME Above Tide Inn LTD
MAILING ADDRESS 64 Beach Street, Ogunquit
Telephone 207-337-4251 e-mail address

APPLICANT Same as Owner Lessee Purchase & Sale Agreement Agent/Consultant

NAME Blair Hodge
MAILING ADDRESS P.O. Box 1811, Ogunquit
Telephone 207-553-0001 e-mail address kbtairhodge@yahoo.com

If applicant is different than owner you must include a letter of authorization from the property owner.

REPRESENTATIVE (if applicable)

NAME
MAILING ADDRESS
Telephone e-mail address

PROPERTY ADDRESS: 64 Beach Street, Ogunquit

Year Built 1980 (All Pre 1931 structures require review by the Historic Preservation Commission).

Source of date: VISION Card TRIO Card Other

NAME OF BUSINESS (Current & Proposed)

(If property is used commercially, please give name of business.)

BRIEF DESCRIPTION OF PROJECT: Remove existing framed construction, add one foot to existing foundation and build a new single family structure on existing footprint.

Is any portion of the property within 250 feet of the high water line of a river or salt water body? Yes No

Does the parcel include any wetlands? Yes No Total Acreage of Parcel:

Is this parcel included in a prior approved subdivision or site plan? Yes No

Is any portion of the property within a floodplain as identified by the Federal Emergency Management Agency?
 Yes No

Anticipated date for construction start: October, 2020

Does this development require extension/provision of, or connection to, public infrastructure?

- roads storm drainage other _____
- sidewalks water lines
- sewer lines fire hydrants

Identify method of water supply to the proposed development:

- individual wells connection to public water system N/A

Identify method of sewage disposal to the proposed development: N/A

- connection to public sewer system on-site subsurface wastewater disposal system

To the best of my knowledge, all the above stated information submitted in this application is true and correct.

9/16/20
DATE

[Signature]
APPLICANT'S / OWNER'S SIGNATURE

ELECTRONIC COPIES OF ALL APPLICATION MATERIAL MUST BE E-MAILED TO THE OGUNQUIT LAND USE OFFICE NO LATER THAN ONE WEEK PRIOR TO MEETING DATE.

THIS FORM, ACCOMPANIED BY THE APPROPRIATE FEE, CHECKLISTS, AND SUPPORTING DRAWINGS AND DOCUMENTS, MUST BE SUBMITTED BY THE FOLLOWING DEADLINES:

Pre-application Conference with Code Enforcement Officer – *MUST BE HELD AT LEAST TWO BUSINESS DAYS PRIOR TO SUBMITTAL OF THE APPLICATION.* Applications will not be accepted without a prior conference with the CEO AND HIS SIGNATURE ON THE SUBMISSIONS CHECKLIST FORM.

The Application form, with all accompanying fees, drawings and documents, as indicated by the CEO at the preapplication conference, MUST BE SUBMITTED BY 2:30 P.M. 14 DAYS PRIOR TO THE PLANNING BOARD MEETING

Any Application Approval is conditioned on all statements and written materials submitted to the Planning Board during the course of deliberations.

TO BE COMPLETED BY TOWN STAFF

REQUIRED DEPT./CONSULTANT REVIEWS - to be completed by Code Enforcement Office:

- Historic Pres. Comm. Review? Yes No Public Works Review? Yes No
- Police Dept. Review? Yes No Conservation Commission? Yes No
- Fire Dept. Review? Yes No Planning Consultant? Yes No

Engineering Peer Review may be required by the Planning Board at any time during the Hearing process.

SITE PLAN REVIEW SUBMISSIONS CHECKLIST

Applicant Name BLAIR HODGE Date 8.26.2020
 Map / Lot / Zone 7-90-A

This checklist has been prepared to assist applicants in developing applications. It should be used as a guide in assembling the information necessary for a site plan review. However, the checklist does not substitute for the text of Article 6.6 of the Zoning Ordinance. The Planning Board also will be using the checklist to make sure that your application is complete. Once the checklist is filled out according to the instructions below it should be submitted with the application form.

1. Indicate if the information has been submitted by checking the appropriate box in column 1;
2. At the initial Completeness Meeting with the Planning Board, the Board will review this list, and the Board Chairperson will check the appropriate box in column 2 when the Board has determined that the submission is sufficient and acceptable;
3. If you believe that a required submission is not applicable to your project, please discuss the matter with the Code Enforcement Officer. If the CEO agrees that the submission is not applicable he will check the box in column 3;
4. If the Code Enforcement Officer denies a waiver request he will check the box in Column 4 and the Planning Board will make the determination at the Completeness Hearing.

Note that this checklist only covers the submission requirements for a site plan review. It does not address the review standards that the application must meet in the next stage of the process.

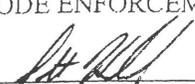
		1	2	3	4
		Submitted by Applicant	Submission determined to be sufficient by the Planning Board	Submission determined not applicable by the Code Enforcement Officer.	Applicant requests waiver of Submission Requirement.
SITE PLAN REVIEW REQUIRED SUBMITTALS					
6.6.C.3.A	Fifteen copies of the site plan (at least 1" = 20') and all supporting materials, including site plan review application form, and site plan review submissions checklist; Application fee and Escrow deposit paid.	✓			
6.6.C.3.B	Title Block & Legend	✓			
6.6.C.3.C	Assessor's Map and Lot numbers for subject & adjoining properties	✓			
6.6.C.3.D	Verification of right, title or interest in the property by deed, purchase and sales agreement, option to purchase, or some other proof	✓			
6.6.C.3.E	Standard boundary survey of the parcel	✓			
6.6.C.3.F	Existing & Proposed: Building Footprints, Parking lots, Drives, Walkways, Roads, Landscaping, Grading/Clearing, Undisturbed Areas	✓			
6.6.C.3.G	Existing & Proposed: Utilities, Sewers, Water Mains, Culverts, Stormwater Mgmt, On-site or Adjacent	✓			
6.6.C.3.H	Existing & Proposed: Two-foot Contours	✓			
6.6.C.3.I	Location of all wetlands, rivers, streams, brooks and other water bodies, natural features, on-site or adjacent	✓			
6.6.C.3.J	High intensity soil survey (for undeveloped, vacant sites w/o water & sewer)			✓	
6.6.C.3.K	Zoning district in which the project is located and the location of any zoning boundaries	✓			
6.6.C.3.L	The boundaries of any flood hazard areas and the 100-year flood elevation	✓			
6.6.C.3.M	A copy of any proposed deed restrictions intended to cover all or part of subject property			✓	
6.6.C.3.N.i	<i>Sewer Service Area</i> - A letter from the sewer district stating the district has the capacity to collect and treat the waste water, review and approval of sewerage system design	✓			
6.6.C.3.N.ii	<i>Outside Sewer Service Area</i> - Septic System Design by LSE or PE			✓	

SITE PLAN REVIEW REQUIRED SUBMITTALS		Submitted by Applicant	Submission determined to be sufficient by the Planning Board	Submission determined not applicable by the Code Enforcement Officer.	Applicant requests waiver of Submission Requirement
6.6.C.3.O.i	Water Service Area - A written statement from the servicing water district indicating review and approval of water system design			✓	
6.6.C.3.O.iii	Outside Water Service Area - Evidence of adequate supply from well driller or hydrogeologist			✓	
6.6.C.3.P	Location, names, and present widths of existing streets, highways, easements, building lines, parks and other open spaces on or adjacent			✓	
6.6.C.3.Q	Width and location of any streets, public improvements or open space shown upon the official map and in the Comprehensive Plan, if any, within the site.			✓	
6.6.C.3.R	Location of any open space to be preserved and a description of proposed ownership, improvement and management			✓	
6.6.C.3.S	Hydrogeologic assessment prepared by a Certified Geologist or Registered Professional Engineer <i>outside of public water & sewer areas</i>			✓	
6.6.C.3.T	An estimate of the amount and type of vehicular traffic to be generated on a daily basis and at peak hours			✓	
6.6.C.3.U	A traffic impact analysis, prepared by a Registered Professional Engineer with experience in traffic engineering (<i>for projects requiring 10 or more parking spaces, or projected 50+ trips per day</i>)			✓	
6.6.C.3.V	Areas within or adjacent to the proposed site which have been identified as high or moderate value wildlife habitat by the Maine Department of Inland Fisheries and Wildlife or within the comprehensive plan	✓			
6.6.C.3.W	Historic Areas within or adjacent to the proposed site which are either listed on or eligible to be listed on the National Register of Historic Places, Ogunquit Historic Register, or have been identified in the comprehensive plan	✓			
6.6.C.3.X	Parking, Driveway, Street Plans	✓		✓	
6.6.C.3.Y	Stormwater Management Plan			✓	
6.6.C.3.Z	Erosion & Sedimentation Control Plan	✓			
6.6.C.3.AA	Location of any streets, public improvements or open space shown in the comprehensive plan or capital improvements plan, within the site			✓	
6.6.C.3.BB	Parcels of land proposed to be dedicated to public use and the conditions of such dedication			✓	
6.6.C.3.CC	Location/Method of Land Clearing & Construction Debris disposal			✓	
6.6.C.3.DD	Cost Estimates for Setting Performance Guarantees, pursuant to sec. 4.8			✓	
6.6.C.3.EE	State or Federal Permits: DEP Site Law, DEP NRPA, DHHS, Army Corps, DOT				

ALSO: ELECTRONIC COPIES OF ALL APPLICATION MATERIAL MUST BE E-MAILED TO THE OGUNQUIT LAND USE OFFICE NO LATER THAN ONE WEEK PRIOR TO MEETING DATE.

In addition to the above — When applicable the Planning Board may require detailed interior plans including dimensional measurements and uses of all interior spaces, placement of equipment, counters, etc. and when applicable seating charts indicating table/chair arrangements and the number of requested tables and seats. In addition the Planning Board may require other information it deems necessary.

NO APPLICATION WILL BE SCHEDULED TO GO BEFORE THE PLANNING BOARD UNTIL THE CODE ENFORCEMENT OFFICER HAS REVIEWED THE APPLICATION PACKET AND SIGNED THIS FORM!


Code Enforcement Officer

8.26.2020
Date

Ogunquit Planning Board

The plan before you represents a total rebuild of the existing single family residence at 64 Beach Street in Ogunquit. During examination of the existing foundation we found footings that were 24" wide and 12" deep. Centered on the footings there is an 8" wide concrete wall that is 38" tall. We plan to add a 1' addition to the height of the existing concrete wall. We will also place in the concrete wall vents for water to pass through that will meet FEMA requirements. Typically this would be 1" of opening for every 1 square foot of floor space. On top of the concrete wall will be a pressure treated 2x6 plate and a KD 2x6 plate. The first floor system will be comprised of LVLs and 11 7/8" I-Joist. The specs for this floor system will be provided by the engineers at Boise Cascade.

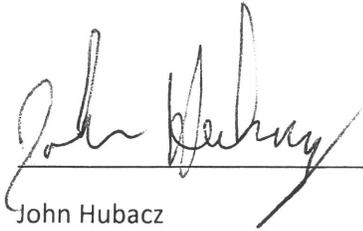
The new single family residence will be built on the existing footprint where the current structure exists. The height of the new structure will not exceed the height of the current structure.

Respectfully,

A handwritten signature in black ink, appearing to read 'BH', with a long horizontal line extending to the right.

Blair Hodge

This is to confirm that there is a Purchase and Sales Agreement between John Hubacz d/b/a Above Tide Inn LTD and Blair Hodge.



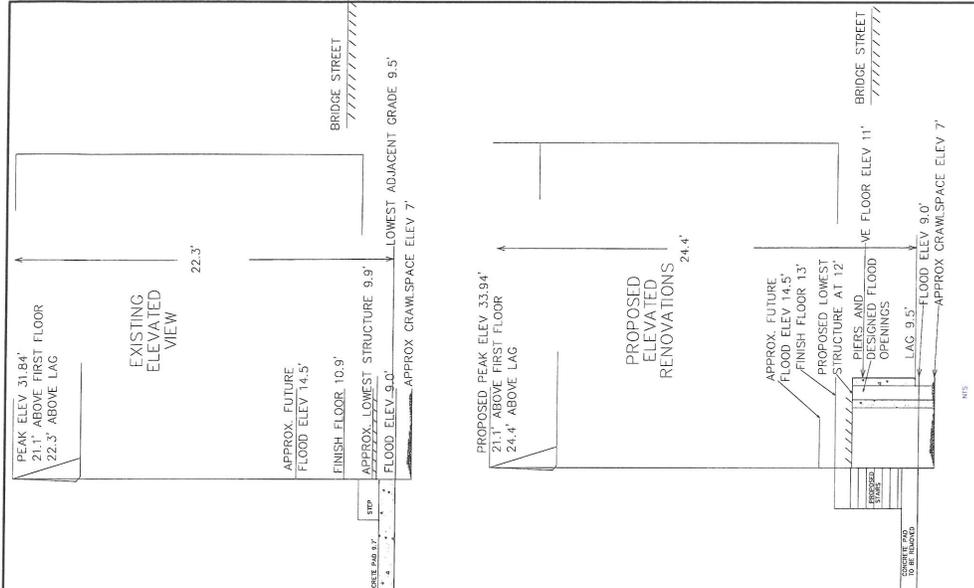
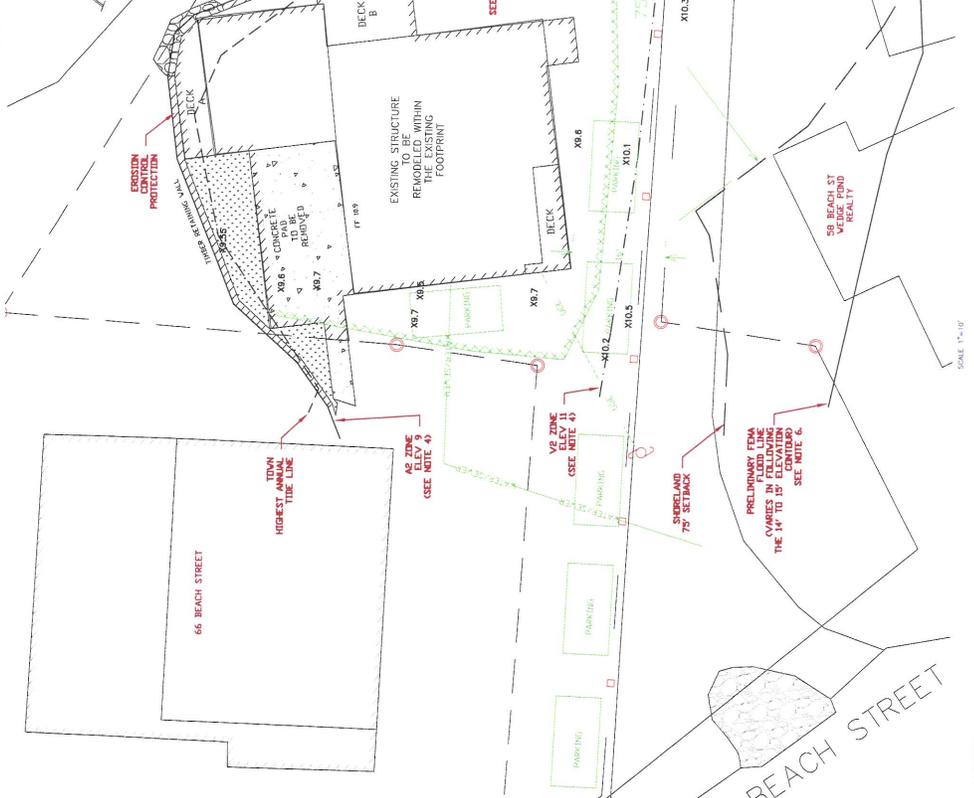
John Hubacz

Date: September 14, 2020



Blair Hodge
9/4/20

OGUNQUIT RIVER
APPROX. LOW WATER



- NOTES:**
- THIS PLAN PORTAYS CERTAIN EXISTING CONDITIONS AT THE ABOVE...
 - THE SITE IS SHOWN IN THE TOWN OF OGUNQUIT TAX MAP DATABASE AS MAP TO LOT 9-A, AND IS IN THE SHIRLEND COMMERCIAL, SHIRLEND, AND RESOURCE PROTECTION DISTRICTS.
 - DATA TAKEN FROM RES. 1 FOR REDEVELOPMENT PURPOSES ONLY, AND IS NOT TO BE USED FOR DESIGN OR CONSTRUCTION.
 - FLOOD INSURANCE RATE MAP-TOWN OF OGUNQUIT, MAINE YORK COUNTY, COMMUNITY PANEL 200232 0003 C, REVISED JULY 15, 1992, FLOOD ZONES. SEE FLOOD CERTIFICATION BY THIS OFFICE AS PART OF THIS PRESENTATION.
 - THE DATA AS PRESENTED ARE ON THE ABOVE 1929 DATUM, IN KEEPING WITH THE FUTURE FLOOD LINE, AS OF EVEN DATE NOT ADAPTED. INDICATES A POSSIBLE FLOOD ZONE FOLLOWING A LINE THAT MOVES BETWEEN THE 1929 AND 1985 ELEVATION DATUMS.
 - SPOT ELEVATIONS ARE DEPICTED IN LEO OF CONTOURS.
 - ARROWS BELOW GROUND UTILITY LINES ARE APPROXIMATE.
 - ELEVATION DATA: BOTTOM OF CRACKSPACE 7' LOWEST ADJACENT GRADE (LAG) 9.5' PROPOSED LOWEST STRUCTURE 9.9' FINISH FLOOR 12' PEAK ABOVE LAG 22.3'
 - TO COMPLY WITH THE VE ZONE, ENGINEERED FLOOD OPENINGS ARE TO BE INSTALLED AS PART OF THE REMODELING.
 - BIRD AND WATERFOWL HABITATS PER MAINE DEP DATABASES ARE TO BE PROTECTED AND OTHER BEST PRACTICES, SUCH AS EROSION PROTECTION AND OTHER BEST PRACTICES.
 - WITH THE EXCEPTION OF NOTE 8, ALL OTHER IMPROVEMENTS WITH REGARD TO SETBACKS ARE TO TAKE PLACE WITHIN THE FOOTPRINT INTERVIEWS TOTAL ON THE PROPERTY.
 - SEE PURCHASE & SALE AGREEMENT, DATED APRIL 18, 2020, BETWEEN OWNER AND KENNETH RAY, FOR VALUATING DOCUMENTS.
 - PROTECTIVE MULCH IS TO BE INSTALLED OVER THE WORKSITE TO PREVENT EROSION AND SOIL LOSS. ANY MULCH THAT IS SHOWN TO BE REMOVED AND GRASS RE-SEEDING UPON COMPLETION.

REFERENCE PLANS:

- "ABOVE TIDE INN, LTD.", DATED OCT. 4, 2018, BY CORNER POST LAND SURVEYING, INC.

OWNER OF RECORD: ABOVE TIDE INN
JOB NO. 216
TO: ABOVE TIDE INN
OGUNQUIT, ME 03007

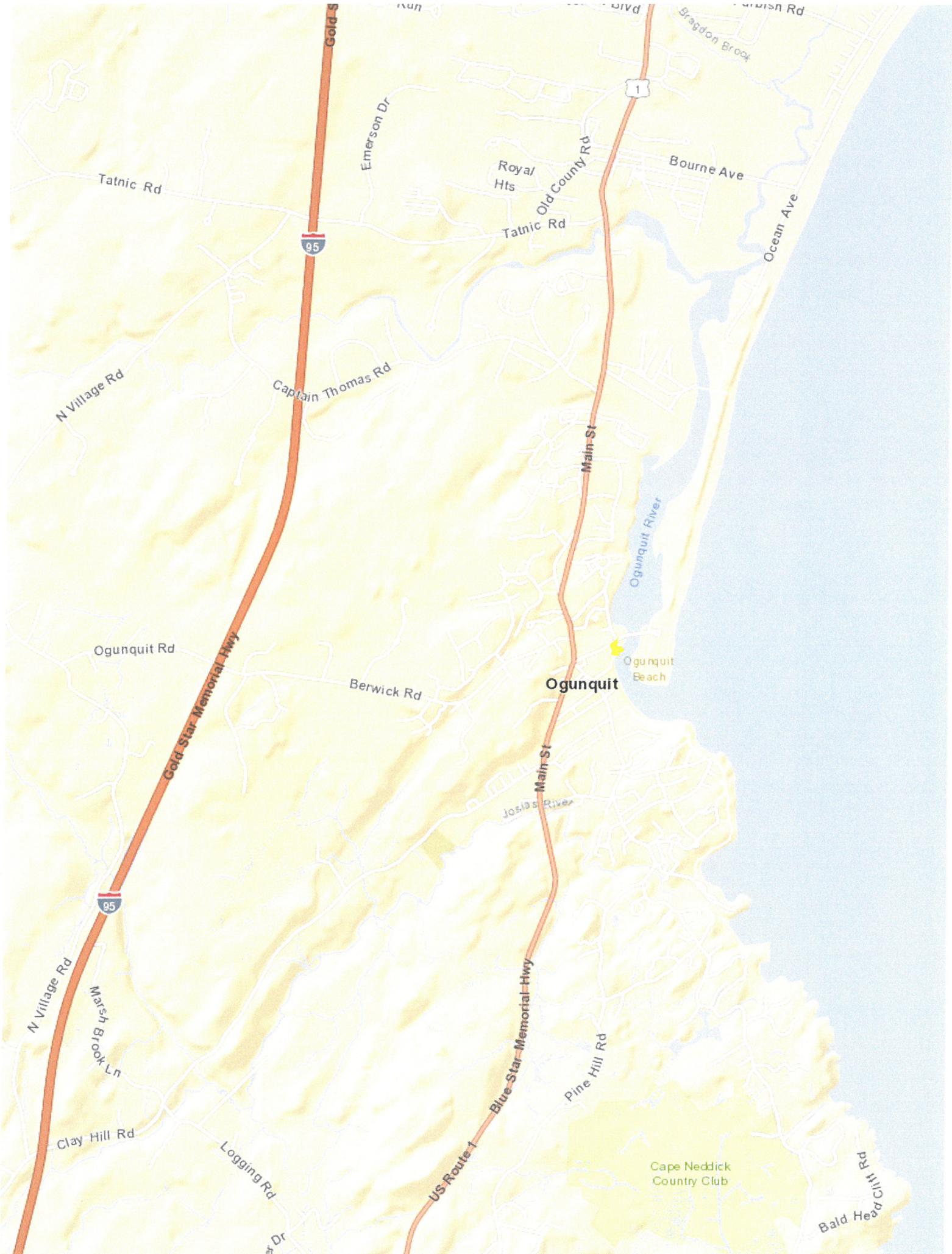
SITE PLAN PERMIT-BY-RULE APPLICATION
 FAIR TIDE INN, LTD.
 64 BEACH ST. OGUNQUIT
 PREPARED FOR: BLAIR HODDGE
 41 BIRCHWOOD DRIVE
 OGDUNSBURY, ME 03007
 TEL: 603-257-8787

By: AMSDEN FELD SURVEY
 799 MAIN ST.
 ELIOT, MAINE 03903

AS NOTED DATE: 6/29/20

GRAPHIC SCALE
 1 inch = 10 ft

LEGEND:
 - - - - - SHIRLEND BAY FENCE
 - - - - - TOULUNY PASS
 - - - - - BARRIER WALL
 - - - - - SHIRLEND BAY FENCE



Gold St

95

1

Tatnic Rd

Emerson Dr

Royal Hts

Old County Rd

Bourne Ave

Tatnic Rd

Ocean Ave

N Village Rd

Captain Thomas Rd

Main St

Ogunquit River

Ogunquit Rd

Berwick Rd

Ogunquit Beach

Cold Star Memorial Hwy

Main St

Josias River

N Village Rd

Marsh Brook Ln

Blue Star Memorial Hwy

Pine Hill Rd

Clay Hill Rd

Logging Rd

US Route 1

Cape Neddick Country Club

Bald Head Cliff Rd

Tel (207) 287-5254; Cell (207) 446-5145

Fax (207) 287-6395

www.mefishwildlife.com



Correspondence to and from this office is considered a public record and may be subject to a request under the Maine Freedom of Access Act. Information that you wish to keep confidential should not be included in email correspondence.

From: Blair Hodge <kblairhodge@yahoo.com>
Sent: Friday, September 11, 2020 10:30 AM
To: Perry, John <John.Perry@maine.gov>
Subject: 64 Beach Street

EXTERNAL: This email originated from outside of the State of Maine Mail System. Do not click links or open attachments unless you recognize the sender and know the content is safe.

John:

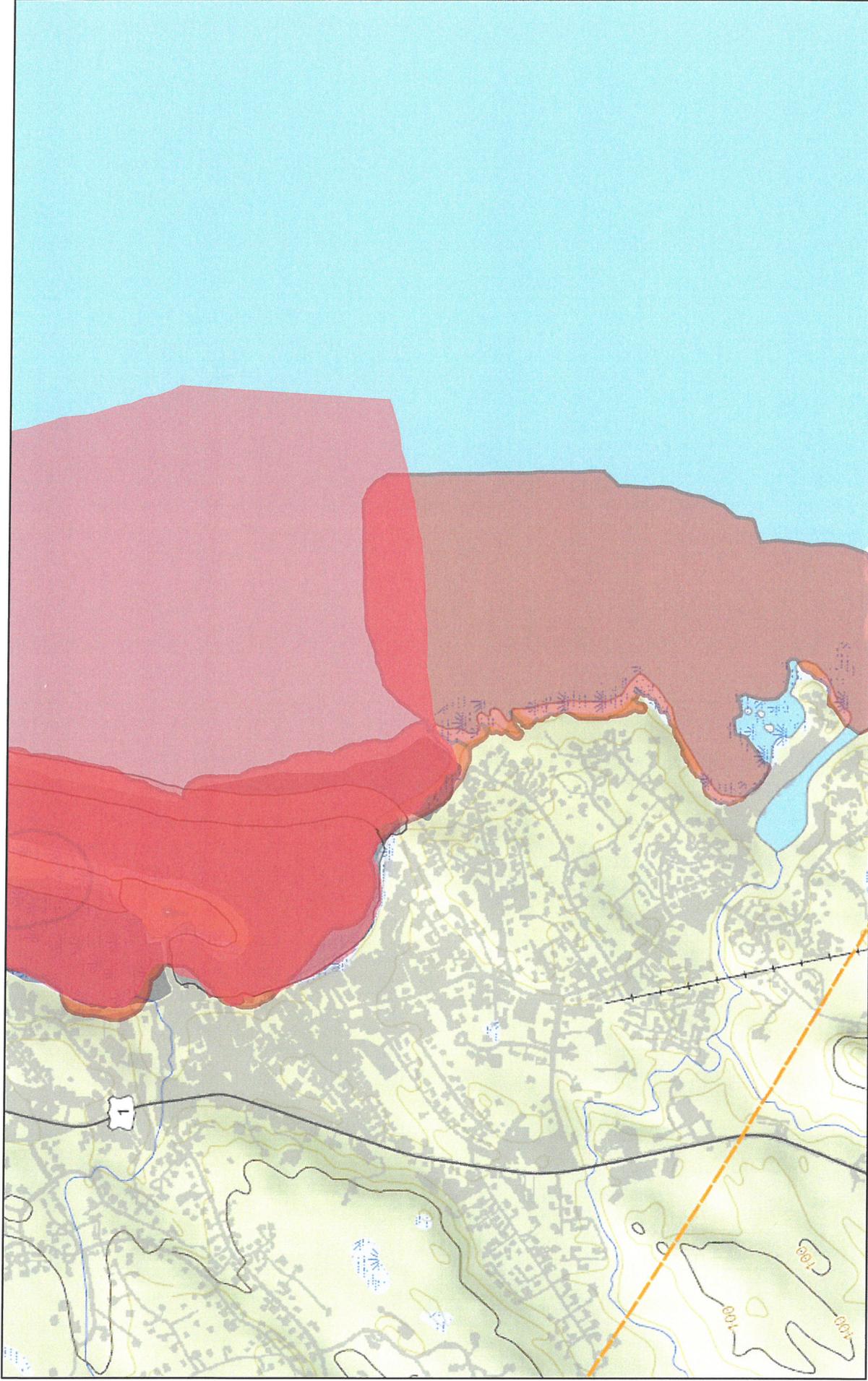
Thank you for calling me earlier this week to discuss my project located at 64 Beach Street in Ogunquit. We plan on removing the majority of the existing structure and rebuilding on the existing foundation. Our demo and construction activity will commence after October 10 of this year and all major activity will be completed by the end of February 2021.

Please share with me your thoughts on this project in this location regarding wildlife habitat.

Blair

e-mail: kblairhodge@yahoo.com

Beginning With Habitat



August 30, 2020

1:18,056



-  pltern
-  ETSC Animal Habitat Buffers
-  Shorebird Habitat
-  Tidal Wading Bird and Waterfowl Habitat

York Production

From: Blair Hodge <kblairhodge@yahoo.com>
Sent: Monday, September 14, 2020 10:52 AM
To: York
Subject: Fw: 64 Beach Street

----- Forwarded Message -----

From: Perry, John <john.perry@maine.gov>
To: Blair Hodge <kblairhodge@yahoo.com>
Cc: Zitske, Brad <brad.zitske@maine.gov>; Stearns, Cory R <cory.r.stearns@maine.gov>; Laura Minich Zitske <lzitske@maineaudubon.org>
Sent: Monday, September 14, 2020, 06:06:16 AM EDT
Subject: RE: 64 Beach Street

Good morning, Blair,

Regarding your house reconstruction project at 64 Beach Street in Ogunquit: while a portion of your parcel is located within Essential Habitat of Piping Plover and Least Terns, the foundation itself is not. Therefore, we anticipate minimal impacts to Essential Habitat as a result of your project.

In addition, because of the timing of your construction will occur between October 10, 2020 and February 28, 2021, the time of year when State Endangered Piping Plovers are not present, we do not anticipate impacts to Piping Plovers as a result of your project.

Please let us know if you have any questions,

John

John Perry

Environmental Review Coordinator

Maine Department of Inland Fisheries and Wildlife

284 State Street, 41 SHS

Augusta, Maine 04333-0041

York Production

From: Blair Hodge <kblairhodge@yahoo.com>
Sent: Monday, September 14, 2020 12:13 PM
To: York
Subject: Fw: 64 Beach Street

----- Forwarded Message -----

From: Rideout, Megan M <megan.m.rideout@maine.gov>
To: Blair Hodge <kblairhodge@yahoo.com>
Sent: Monday, September 14, 2020, 12:06:44 PM EDT
Subject: RE: 64 Beach Street

Good Afternoon Mr. Hodge,

We have reviewed your project and our office has no concerns with the project. There are no archaeological or architectural resources located in the project area. We will be sending out an official letter via postal mail to you tomorrow.

Best,

Megan M. Rideout

Review & Compliance/CLG Coordinator

Maine Historic Preservation Commission

55 Capitol Street

65 State House Station

Augusta, Maine 04333

207.287.2992

From: Blair Hodge <kblairhodge@yahoo.com>
Sent: Thursday, September 3, 2020 12:59 PM
To: Rideout, Megan M <Megan.M.Rideout@maine.gov>
Subject: 64 Beach Street



Office: 207.646.2028
Plant: 207.646.3271
Fax: 207.646.8783

Address: PO Box 934
Ogunquit, ME 03907
Email: info@ogunquitsewerdistrict.org
Web: www.ogunquitsewerdistrict.org

September 10, 2020

Blair Hodge
PO Box 1811
Ogunquit, ME 03907

Re: 64 Beach St, Ogunquit Maine, MBLU: 7-90-A

Dear Blair:

The Ogunquit Sewer District has reviewed your request for sewer availability at 64 Beach St, Ogunquit Maine, MBLU: 7-90-A. Based on our analysis, it has been determined that there is capacity available to handle the anticipated discharge from this property.

We understand that this property is already connected to public sewer, but due to the age of this service and the fact that we have no record of where it's connected, I recommend that you TV the sewer line that runs from the house to the sewer main in Bridge Street.

If at some point, the number of bedrooms is increased or if there is a change of use, there may be impact fees due. This will be assessed and billed after the building permit is used by the Code Enforcement Officer.

Should you have any questions, please feel free to call me at 207-646-3271 or email me at phil@ogunquitsewerdistrict.org.

Sincerely,

Philip A. Pickering

Philip A. Pickering
Superintendent

PAP:dp
Cc: Scott Heyland, CEO

Trustees:
Thomas P. Oliver, President
Robert A. Emmons, Vice President
James E. Burrows
Frederick A. Lynk

Kennebunk, Kennebunkport and Wells Water District

Stephen P. Cox, Superintendent
Scott J. Minor, Assistant Superintendent
Wayne A. Brockway, Treasurer

P.O. Box 88, 92 Main Street
Kennebunk, Maine 04043

Phone 207-985-3385
Fax 207-985-3102
www.kkw.org

September 9, 2020

K Blair Hodge
41 Sea Oaks Lane
Ogunquit ME 03907

Subject: **64 Beach Street Ogunquit map 7 lot 90-A.**

Dear Mr. Hodge:

This letter is to inform you that at the above location an adequate domestic water supply is available from the District's 8-inch water main along Beach Street. Water pressure in this area typically averages approximately 85 PSI. For fire suppression purposes approximately 800 gallons per minute at 40 PSI residual pressure is available along Beach Street near this location. This figure is an estimate for planning purposes only. An actual field test should be performed by the owner's agent prior to designing any fire suppression system.

The owner may be assessed an appropriate share of the costs of system expansion which will include but may not be limited to a System Development Charge, based upon meter size and/or anticipated water consumption, as approved by the Maine Public Utilities Commission.

The property is currently one unit served by a 1" service line and 5/8" meter. If new units are added or upgraded service is needed to meet any additional demand that may result from this change of use, the owner will be allowed to request one pursuant to the District's rules and regulations in effect at that time.

If you need any additional information, feel free to call.

Sincerely,



Paul Cote
Assistant Distribution Manager

**DEPARTMENT OF ENVIRONMENTAL PROTECTION
PERMIT BY RULE NOTIFICATION FORM**

(For use with DEP Regulation, Natural Resources Protection Act - Permit by Rule Standards, Chapter 305)

APPLICANT INFORMATION (Owner)				AGENT INFORMATION (If Applying on Behalf of Owner)			
Name:	Blair Hodge			Name:	Nathan Amsden		
Mailing Address:	41 Sea Oaks Lane			Mailing Address:	799 Main St.		
Mailing Address:				Mailing Address:			
Town/State/Zip:	Ogunquit, ME 03907			Town/State/Zip:	Eliot, ME 03903		
Daytime Phone #:	(207) 553-0001	Ext:		Daytime Phone #:	(207) 451-0444	Ext:	
Email Address:	kblairhodge@yahoo.com			Email Address:	afs99@comcast.net		
PROJECT INFORMATION							
Part of a larger project? (check 1):	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	After the Fact? (check 1):	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Project involves work below mean low water? (check 1):	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Name of waterbody:	Ogunquit River
Project Town:	Ogunquit		Town Email Address:	ceooog@townofogunquit.org		Map and Lot Number:	Map 70 Lot 9-A
Brief Project Description:	Remodeling of existing structure involving 80% of the interior, raising structure to account for VE Zone 11.						
Project Location & Brief Directions to Site:	From Ogunquit center (Rte. 1), east on Beach Street for 1/4 mile, Bridge St. on right just before bridge over Ogunquit River						

PERMIT BY RULE (PBR) SECTIONS (Check at least one): I am filing notice of my intent to carry out work that meets the requirements for Permit-by-Rule (PBR) under DEP Rules, Chapter 305. I and my agent(s), if any, have read and will comply with all of the standards in the Sections checked below.

- | | | |
|--|--|---|
| <input checked="" type="checkbox"/> Sec. (2) Act. Adj. to Prot. Natural Res. | <input type="checkbox"/> Sec. (9) Utility Crossing | <input type="checkbox"/> Sec. (16) Coastal Sand Dune Projects |
| <input type="checkbox"/> Sec. (3) Intake Pipes | <input type="checkbox"/> Sec. (10) Stream Crossing | <input type="checkbox"/> Sec. (17) Transfer/Permit Extension |
| <input type="checkbox"/> Sec. (4) Replacement of Structures | <input type="checkbox"/> Sec. (11) State Transportation Facilities | <input type="checkbox"/> Sec. (18) Maintenance Dredging |
| <input type="checkbox"/> Sec. (6) Movement of Rocks or Veg. | <input type="checkbox"/> Sec. (12) Restoration of Natural Areas | <input type="checkbox"/> Sec. (19) Act. Near SVP Habitat |
| <input type="checkbox"/> Sec. (7) Outfall Pipes | <input type="checkbox"/> Sec. (13) F&W Creat./Water Qual. Improv. | <input type="checkbox"/> Sec. (20) Act. Near Waterfowl/Bird Habitat |
| <input type="checkbox"/> Sec. (8) Shoreline Stabilization | <input type="checkbox"/> Sec. (15) Public Boat Ramps | |

NOTE: Municipal permits also *may* be required. Contact your local code enforcement office for information. Federal permits may be required for stream crossings and for projects involving wetland fill. Contact the Army Corps of Engineers at the Maine Project Office for information.

NOTIFICATION FORMS CANNOT BE ACCEPTED WITHOUT THE NECESSARY ATTACHMENTS AND FEE

- Attach** all required submissions for the PBR Section(s) checked above. The required submissions for each PBR Section are outlined in Chapter 305 and may differ depending on the Section you are submitting under.
- Attach** a location map that clearly identifies the site (U.S.G.S. topo map, Maine Atlas & Gazetteer, or similar).
- Attach** Proof of Legal Name if applicant is a corporation, LLC, or other legal entity. Provide a copy of Secretary of State's registration information (available at <http://icrs.informe.org/nei-sos-icrs/ICRS?MainPage=x>). Individuals and municipalities are not required to provide any proof of identity.

FEE: Pay by credit card at the [Payment Portal](#). The Permit-by-Rule fee may be found here <https://www.maine.gov/dep/feeschedule.pdf> and is currently \$250.

- Attach** payment confirmation from the Payment Portal when filing this notification form.

Signature & Certification:	
<ul style="list-style-type: none"> • I authorize staff of the Departments of Environmental Protection, Inland Fisheries & Wildlife, and Marine Resources to access the project site for the purpose of determining compliance with the rules. • I understand that this PBR becomes effective 14 calendar days after receipt by the Department of this completed form, the required submissions, and fee, <i>unless the Department approves or denies the PBR prior to that date.</i> 	
By signing this Notification Form, I represent that the project meets all applicability requirements and standards in Chapter 305 rule and that the applicant has sufficient title, right, or interest in the property where the activity takes place.	
Signature of Agent or Applicant (may be typed): Nathan C. Amsden	Date: 09/14/2020

Keep a copy as a record of permit. Email this completed form with attachments to DEP at: DEP.PBRNotification@maine.gov. DEP will send a copy to the Town Office as evidence of DEP's receipt of notification. No further authorization will be issued by DEP after receipt of notice. A PBR is valid for two years, except Section 4, "Replacement of Structures," are valid for three years. **Work carried out in violation of the Natural Resources Protection Act or any provision in Chapter 305 is subject to enforcement.**

PLANNING BOARD APPLICATION FILING & SCHEDULING PROCEDURE

1. The Applicant meets with the Code Enforcement Officer to determine exactly what will be required: Design Review, Site Plan Review, or both; and to review what material will be required for Planning Board review. The earlier in the process this meeting takes place the more quickly, and smoothly, the application process can proceed.
INITIAL MEETING WITH CEO – DATE: 8/4/2020

2. After the initial meeting with the Code Enforcement Officer, and receiving the appropriate Planning Board Application forms, the Applicant will prepare a single complete Application Packet; and come back for a 2nd meeting with the Code Enforcement Officer and/or Planning Board Chairman where he/they will review the material for application completeness. A complete application packet requires the Code Enforcement Officer's signature on one (both) Submission Checklists.
2ND MEETING WITH CEO – DATE: 8/26/2020

3. Once the Applicant has received the Code Enforcement Officer's signature on the submission checklist(s); the Applicant will make fifteen (15) collated copies of the entire packet and submit them to the Land Use Office. The fifteen copies should be **collated, and secured with paperclips and/or butterfly clips, or rubber band. PLEASE DO NOT USE STAPLES.** ALSO, PLEASE DO NOT DOUBLE SIDE COPIES/PAPERWORK.
15 APPLICATION PACKETS SUBMITTED - DATE: 9/16/2020

4. Only after all of the above has been completed, and the Code Enforcement Officer has confirmed that the Applicant has submitted fifteen (15) complete application packets and paid the required fees will the Applicant be informed of the Planning Board Meeting Date.

5. ELECTRONIC COPIES OF ALL APPLICATION MATERIAL MUST BE E-MAILED TO THE OGUNQUIT LAND USE OFFICE NO LATER THAN ONE WEEK PRIOR TO MEETING DATE.