

## MINUTES

**May 15, 2019 at 10:00 a.m. Dunaway Center, Lower Level**

### Welcome/Roll Call

Meeting was called to order by Chair Charley LaFlamme at 10:00 a.m.

Members present: Charley LaFlamme, Bob McBreen, Jennifer Walker, Bruce Byorkman

Also present: None

### Approval of Minutes – March 20, 2019 Meeting

MOTION to approve the March 20, 2019 Meeting Minutes as submitted. Motion by Jennifer Walker, seconded by Bob McBreen. Motion passed 4-0.

### Unfinished Business

1. Meeting with Town Manager
  - See attached notes, meeting attended by Charley, John, and Bob.
  - Follow-up meeting 6/19/19 at 11:00 a.m.
2. AARP Age Friendly Community
  - In discussion with the Town Manager, the group agreed that the Town needed a separate committee to work on this.
  - Town Manager to take subject to the Select Board.
  - Charley and the Town Manager are having a call this afternoon with Lori Parham, Executive Director AARP Maine on how to best proceed.
3. Complete Streets Policy
  - Jennifer to draft letter this week from Pat to the Select Board recommending approval of Complete Streets policy. Jennifer will send Charley draft before sending to the Town Manager.
4. Trolley Stop Safety Recommendations
  - Bob sent letter to Chief Pat two weeks ago with recommendations but hasn't received a response. Bob will send letter to Town Manager to forward to the Select Board.
5. Bicycle Level of Safety Score (BLOS)
  - Charley to ask Jim Tasse to attend our June meeting to explain the BLOS process.
  - Jim is still working on developing a Pedestrian Level of Service (PLOS) evaluation.

6. Improving loading zones, particularly around Main and Beach Streets, to improve safety for pedestrians.
  - MOTION to forward the agreed upon recommendation to the Town Manager and to the Select Board. Motion by Jennifer Walker, seconded by Charley LaFlamme. Passed 4-0.
7. Partner with Chamber on Summer Worker Bike Safety (Jennifer/Chief Pat)
  - Jennifer, Charley, or Greg will speak at the foreign workers orientation meeting at the Dunaway Center on 6/17/19 about the importance of bicycle and pedestrian safety.
  - Charley to get 200 - 400 BCM basic bicycle safety cards “How to Share the Road” for Jennifer prior to the 6/17/19 meeting.
  - MOTION to approve Jennifer Walker spending of up to \$1500 to purchase bicycle lights, reflectors, and supplies to encourage bicycle safety that will be handed out to bicycle riders in need. Motion by Jennifer Walker, seconded by Bob McBreen. Passed 4-0.
8. Private Parties Stacking Snow on Public Sidewalks (Jennifer)
  - Bob spoke to State Rep Patty Hymanson about putting in an LD to make it a state law that snow cannot be plowed onto the sidewalk similar to the law for public roads.
  - Patty agreed with concern and thought that it could be accomplished by minor wording changes to the existing law.
  - Legislative agenda is already full for this year and couldn't be added for consideration until next January.
  - State law does not prohibit local governments from regulating this area and suggested we work with Town to add ordinance.
  - Bob to research necessary timing to be included in November warrant.
  - Discuss further at next meeting.

#### New Business

- Bob inquired about status of Captain Thomas repaving. Repaving may not happen until after Berwick Road detour is removed. Bob to email Carol Murray for status.

#### Other Business

- Next Meeting Date: Wednesday, June 19, 2019 at 10:00 a.m.

#### Adjournment

- MOTION to adjourn. Motion by Jennifer Walker, seconded by Bruce Byorkman. Passed 4-0 at 10:50 a.m.

Respectfully submitted,  
Bruce Byorkman  
Secretary