

## MINUTES

**November 20, 2019 at 10:00 a.m. Dunaway Center Lower Level**

### Welcome/Roll Call

Meeting was called to order by Chair Charley LaFlamme at 10:00 a.m.

Members present: Charley LaFlamme, John Cavaretta, Bob McBreen, Jennifer Walker, Priscilla Botsford, Paul Jean (alternate), and Bruce Byorkman

Others present: Chief Pat Arnaudin, Scott Heyland, Elaine Cooper, Heath Ouellette, Ray Hamlin

Members absent: Greg Testa (alternate)

### Approval of Minutes – October 16, 2019 Meeting

MOTION to approve the October 16, 2019 meeting minutes as submitted. Motion by John Cavaretta, seconded by Bob McBreen. Motion passed unanimously.

### Unfinished Business

1. West Side of Main Street between both ends of Glen Avenue Pedestrian Concern
  - Jennifer reported that the former gas station property is expected to be for sale again.
  - Scott indicated that the vegetation along Route 1 at the former gas station property will be removed and grass planted.
  - Scott reported that Maine DOT looked at The Greenery property and is working with the property owner to add tire stops along the east side to prevent vehicles from extending beyond the granite curb and into the Route 1 bicycle lane. DOT's primary concern was with interfering with plowing operations.
  - The committee discussed the larger concern of pedestrians walking on the west side of Route 1 having to walk in the bicycle lane in front of The Greenery.
  - Priscilla shared GIS maps showing The Greenery parking extending onto the Route 1 right-of-way.
  - Priscilla to draft language for the committee to approve, requesting Scott to approve only plans that don't encroach on State ROWs and to request MDOT to make the area safer for pedestrians.
  
2. Veteran's Park Area
  - Scott reported that once the new right-of-way east of Veteran's Park was paved and complete, then the old right-of-way west of Veteran's park would be closed off and the park expanded on to it.

- Charley asked Scott for this committee to be involved in the design and any changes in crosswalk placement.
3. Crosswalk Lighting
    - John identified the crosswalks at Captain Thomas Road, Gazebo Inn, and The Milestone needing additional lighting.
    - Review with Tom Torno in December.
  4. Private Parties Stacking Snow on Public Sidewalks -- Bob
    - Chief Pat shared a copy of Title 17-A Maine Criminal Code, Part 2 Substantive Offenses, Chapter 21 Offenses Against Public Order, Section 505 Obstructing Public Ways.
    - The law covers obstructing a public way from free passage of foot or vehicular traffic and covers both sidewalks and streets.
    - The Chief will ask Jordan Freedman to put a slide on WOGT and the Town's website indicating that private plow operators may not pile snow on sidewalks blocking pedestrian access.
  5. Complete Streets Policy
    - Charley has been working with the Town Manager for Select Board to take up sometime over the next six weeks.
  6. Bicycle Level of Safety Score Next Steps – Charley
    - Chief Pat identified Main St/Beach St/Shore Rd, Berwick Rd, Ocean St/Main St/Riverbank Rd, and Obeds Lane as high priority intersections.
    - Charley has had additional discussions with the Town Manager on starting the progress.
  7. Bicycle Racks at Beach Parking Lots
    - Recommend adding three bicycle racks. One at Footbridge Beach parking lot, one at Footbridge Beach restroom area, and one at North Beach parking lot. Charley has emailed Town Manager with information from BCM to purchase.
    - Ray Hamlin spoke of 80 to 100 bicycles per day parking at North Beach parking lot in the height of the season. He indicated that they are often chained to the snow fence that has caused it to collapse in sections. Once knocked down, the existing snow fence cannot be put back up.
    - Ray also mentioned issues with bicycle tandem trailers and bikes being accidentally locked to other bicycles.
    - Charley spoke of the mission of this committee was to promote the use of bicycles, thereby reducing vehicle congestion.
    - Ray spoke of working with Dave Riccio on a FEMA grant to reconfigure the lot. The committee discussed that it would be the perfect time to include additional bicycle racks in the design that would allow additional racks while not reducing revenue generating parking spaces.
    - Heath mentioned exploring an option for replacing the snow fencing with something that could double as a bicycle rack.
    - Jennifer agreed to be liaison to the group reconfiguring North lot and will research additional dune fencing options that would also serve as bike racks.

8. Improving Loading Zones to improve safety for pedestrians – Bob
  - For discussion with Public Works Director in December.
9. Trolley Stop Safety Recommendation -- Bob
  - Table until spring.
10. Town Manager Meeting Dates
  - January 15, 2020 at 11:00 a.m.
  - April 15, 2020 at 11:00 a.m.

#### New Business

1. Stenciling of Bike Lane at Post Office
  - Elaine Cooper asked about stenciling of bicycle lane adjacent to the three parallel parking spaces as a reminder to vehicle operators parking there to watch for bikes that may be passing on the driver's side.
  - For discussion with Public Works Director in December.
2. Next meeting date: December 18, 2019 at 10:00 a.m.

#### Adjournment

MOTION to adjourn made by Bob, seconded by Jennifer. Passed unanimously. Meeting adjourned at 11:10 a.m.

Respectfully submitted,  
Bruce Byorkman  
Secretary