



**BUDGET REVIEW COMMITTEE
MEETING MINUTES
JANUARY 17, 2018**

1. CALL TO ORDER

Meeting called to order by Chairman Bill Sawyer at 9:38 am.

2. ROLL CALL

Members present: Mike Lynch, Mark Macleod, Bill Sawyer, Carole Aaron, and Alternates Lindsey Perry and Fred Lynk. Absent was Everett Leach.

3. ELECTION OF OFFICERS

Motion by Aaron to elect Bill Sawyer as Chair; Lynch 2nd; vote 5-0.

Motion by Lynch to elect Carole Aaron as Vice Chair; MacLeod 2nd; vote 5-0.

4. NEW BUSINESS

Began initial review of the 2018-2019 Operating Budget. The discussion and review of the General Government budget requests generated the following questions:

1. Are actuals reported out in the same manner as line items are budgeted?
2. Looking for some explanation and discussion of the following retirement benefit categories: 457, 401, and MPERS.
3. Noting a 5.4% increase in health insurance and 4.2 % increase in dental insurance, would like to know if these are estimates or actual increases based on signed contracts.
4. Would like a deeper dive into the contracted services expense items with clarification as to whether they are people based consulting services and/or software maintenance fees.

The following general questions / requests were also raised:

- a. What happens to money not spent on approved CIP items, e.g. Perkins Cove bathroom?
- b. Could we get a list of actual dollars spent on 2017-2018 approved CIP items?

Given that General Government was the first budget reviewed this year, an initial request for a 1.2% increase in expenses, coupled with a 10.2% increase in revenues, sets a fine example for other departments.

5. FUTURE MEETINGS

Set time for next BRC meeting as follows:

Friday, January 26, 2017 at 9:00 am.

Our focus for the January 26 meeting will be budget requests for Police and Fire Departments.

6. ADJOURNMENT

Motion to adjourn at 11:00 am:

MacLeod 1st, Aaron 2nd, vote 5-0.

Respectfully Submitted By:

Bill Sawyer