



**BUDGET REVIEW COMMITTEE
MEETING MINUTES
JANUARY 29, 2018**

1. CALL TO ORDER

Meeting called to order by Vice Chair Carole Aaron at 2:00 PM.

2. ROLL CALL

Members present: Mike Lynch, Mark Macleod, Carole Aaron, and Alternates Lindsey Perry and Fred Lynk. Absent were Bill Sawyer and Everett Leach.

In Bill Sawyer's absence, Carole Aaron acted as Chair. In the absence of Bill Sawyer and Everett Leach, Lindsey Perry and Fred Lynk were elevated to voting members.

3. NEW BUSINESS

Continued initial review of the 2018-2019 Operating Budget.

Visitor Services budget request was reviewed first, represented by Supervisors Gene McSweeney and Ray Hamlin. They reviewed the presentation previously given to the Select Board regarding the Parking Meter trial at Perkins Cove and Lower Lot. Additional supervisor time has been added to the budget request due to extra work required by the parking meter pilot program. Additional costs have also been added to clerical costs due to a budget request error for the 2017-18 budgets. There is a small decrease in seasonal hourly help due to expected decreases due to the parking meter rollout. The requested revenue budget was lower than past years trend rate, due to the risk from possible bad weather. There was a discussion regarding how conservative to be with this estimate.

The Land Use office budget request was discussed next. There are no major changes from last year, other than payroll increases. SMPDC costs are expected to increase slightly. There was also a discussion here about how conservative to be with revenue forecasts.

4. FUTURE MEETINGS

Set time for next BRC meeting as follows:

Friday, February 9, 2017 at 2:00 PM.

Our focus for the February 9 meeting will be budget requests for Public Works, Administrative Services, and the Transfer Station.

5. ADJOURNMENT

Motion to adjourn at 4:00 PM:

Aaron 1st, Lynch 2nd, vote 5-0.

Respectfully Submitted By:

Mark MacLeod