



**BUDGET REVIEW COMMITTEE  
MEETING MINUTES  
FEBRUARY 9, 2018**

**1. CALL TO ORDER**

Meeting called to order by Chairman Bill Sawyer at 2:00 pm.

**2. ROLL CALL**

Members present: Mike Lynch, Bill Sawyer, Carole Aaron, Everett Leach, and Alternates Lindsey Perry and Fred Lynk. Absent was Mark Macleod.

**3. OLD BUSINESS**

Review and approve minutes from January 26, 2018 meeting.  
Aaron 1<sup>st</sup>; Lynch 2<sup>nd</sup>; Vote 4-0.

Review and approve minutes from January 29, 2018 meeting.  
Lynch 1<sup>st</sup>; Aaron 2<sup>nd</sup>; Vote 5-0.

**4. NEW BUSINESS**

Began initial review of the 2018-2019 Operating Budgets for Transfer Station, Public Works, and Administrative Services Departments. The discussion and review of the Transfer Station budget requests attended by John Fusco generated the following discussion:

- a. John explained that with the retirement of one part-time worker, he felt it was time to add another full-time employee to safely cover the station at all times.
- b. John also discussed a proposal to eliminate the “free bag” program and replace it with a system in use in most other towns.

The Town Manager led a discussion on revamping the Public Works and Administrative Services Departments to better staff and manage the various infrastructure projects around town. The budgets for both of these departments are currently still in progress.

**5. FUTURE MEETINGS**

Set time for next BRC meeting as follows:

Saturday, February 10, 2018 at 10:00 am.

Our focus for the February 10<sup>th</sup> meeting will be budget requests for Town Committees.

**6. ADJOURNMENT**

Motion to adjourn at 11:50am.

Aaron 1<sup>st</sup>, Lynch 2<sup>nd</sup>, vote 5-0.

Respectfully Submitted By:

Bill Sawyer