

DRAFT MINUTES
MARGINAL WAY COMMITTEE
MONDAY, December 4, 2017
DUNAWAY CENTER-4PM

A. ROLL CALL

Members Present- P. Breen was local; J. Griswold, J. Oliver and K. Arnold participated remotely using telecommunications.

L. Gillespie was excused.

A quorum was noted.

Helen Horn, the retired Chair was present.

B. MINUTES

The minutes of the Committee meeting on November 6, 2017 were reviewed and approved.

C. TREASURER'S REPORT

The balance in the Marginal Way's Beautification Fund as of 11.30.17 was \$77,837.

As of 11.30.17, the balance in the account dedicated to specific Marginal Way Committee tasks for this FY was \$31,441.

D. CO-CHAIR'S REPORT

1) Code of Ethics

The Select Board approved the Code of Ethics for all Town Committees and Commissions.

E. OLD BUSINESS

1) Invasive Control

Work on invasive control efforts for the Marginal Way will be resumed in January 2018.

2) Trail Grant

The technical configuration and price for the Revetment Upgrade has been negotiated for \$50,000. A proposal reflecting that the agreed to technical configuration and the negotiated price has been received. A \$50,000 donation has been sent to the Marginal Way Preservation Fund and placed in an escrow account.

A consultant from Civil Consultants in South Berwick, ME has been engaged to oversee the construction of the Revetment Upgrade. A report will be generated following completion of the construction of the Revetment Upgrade.

A briefing describing the Revetment Upgrade will be delivered to the Select Board on December 5th. The briefing reviews the 3+ year project activities, describes the details of

the Revetment Upgrade and details the costs allocation to each organization for this project.

Of note is that 95% of the project costs were paid by a coalition of individuals and organizations including a donation from an anonymous donor, donated funds from the Board of the Marginal Way Preservation Fund, and donated funds from the Marginal Way Committee’s Beautification Account and an award from the Maine Trail Grant Project Office.

Following that the presentation to the Select Board, the Revetment Upgrade contract will be signed.

The date for the Revetment Upgrade construction will be set and the Marginal Committee, the Consultant and the Town notified.

That section of the Marginal Way will be closed during the contraction period.

The Marginal Way Committee using donated funds from Marginal Way Funds Beautification account will execute replanting in the spring.

3) Engineering Study of the Eroded Embankment on the Marginal Way abutting the Beach mere Inn.

Civil Consultants will conduct surveys of the project area in early December and conduct the engineering analysis later this month.

Once the study is completed and the recommendations defined, the consultant will meet with the Marginal Way Committee to discuss the recommended approach and the materials, costs and schedule required to resolve the safety issues at that site.

4) People Counter

The update to the seasonal People Count for the month of November was not available and will be provided at the January meeting. The following chart summarizes the pedestrian traffic count on the Marginal Way for all of CY16 and CY17 through 10/31/17.

	<u>2016</u>	<u>2017</u>
July	66,259	60,176
August	96,539	142,314
September	67,380	154,593
October	41,982	55,145

November	15,347	TBD
Total	287,507	412,228

5) Social Media

This meeting was the first conducted using remote communications. The quality of the conversations was degraded due to the location of the meeting in the lower floor of the Dunaway Center.

If remote communications is employed for future meetings, the meeting will be scheduled for the top floor of the Dunaway Center.

F. NEW BUSINESS

1) Liaison for Select Board

A Committee member asked that the Select Board be asked to name a liaison from the Select Board for the Marginal Way Committee.

2) Committee Input for the Town Report

J. Griswold and P. Breen collaborated in producing the input to the Annual Town Report for the Committee activities from July1, 2016 to June 30 2017.

A copy of the Committees input was sent to all Committee members.

3) Issues for the Workshop with the Select Board on November 8,2017.

J. Griswold and P, Breen prepared and delivered a briefing for the proposed Workshop with the Select Boards using the points and issues defined by the Committee at the November meeting.

This briefing presented the Marginal Way Committee’s points of views on the needed Town obligations and actions to preserve and maintain the Marginal Way, an important natural asset.

The Committee participated in the discussions and received thanks from the Select Board for the Committee’s thoughts and suggestions.

The presentation addressed the apparent low priority established by the Town on budgetary issues related to the maintenance and restoral of the Marginal Way, the lack of communications between the Town and the Committee on activities related to approved projects, the effect of very heavy annual traffic on the Marginal Way and its impact on safety and wear and tear on the Marginal Way, the Town’s obligation by statute to maintain the Marginal Way and the need for an annual Maintenance plan for the Marginal Way to be developed by the Marginal Way Committee and the Town.

G. OTHER

None

H. ADJOURNMENT

This meeting adjourned @ 5:30PM.

The next meeting of the Marginal way Committee will be held on Monday, January 8,2018 @ 4PM.

Respectfully Submitted,

Paul Breen
Secretary