



**SELECT BOARD
MEETING MINUTES
FEBRUARY 3, 2015**

1.0 COMMITTEE INTERVIEWS - 5:45PM

1.1 William J. Lee - Conservation Commission

Mr. Lee met with the Select Board regarding his application for membership on the Conservation Commission.

1.2 Kenneth Walsh - Planning Board

Mr. Walsh met with the Select Board regarding his application for membership on the Planning Board.

2.0 CALL TO ORDER: 6:00PM - 8:00PM

Members present: Barbara Dailey, Chair
 John Daley, Vice Chair
 David Barton
 Robert Winn, Jr.

Members absent: Gary Latulippe

Motion made by Robert Winn and second by David Barton to excuse the absence for Gary Latulippe from the Select Board meeting; approved 4-0.

2.1 Pledge of Allegiance

The Pledge of Allegiance was led by Selectman Winn.

2.2 Minutes for Approval - January 6, 2015

The minutes of the January 6, 2015 Select Board meeting were approved as submitted.

2.3 Minutes for Approval - January 20, 2015

The minutes of the January 20, 2015 Select Board meeting were approved as submitted.

3.0 TOWN MANAGER'S REPORT

Projects:

The bids for the Route 1 project have been received and the winning contract was Grondin Construction. The project has been condensed into an 18-month project and \$18 million dollars. In anticipation of the start of this project, many property owners on Route 1 have recently received letters asking them to remove signs, fences and structures out of the right-of-way. Many owners have already contacted the Town Office for assistance. It is now time to get down to the specifics and after 5 years of planning...we are ready to start the project this spring!

Perkins Cove Fuel Request For Proposal has been drafted, refined and will go out for solicitation soon. This new protocol will allow fuel to be delivered, assist the working waterfront, maintain safe fueling practices and lessen the amount of fuel truck deliveries to the Cove and many other positive outcomes. The town seeks to limit its liability as well as protect our beautiful cove.

Beach Erosion Study Request for Proposal is currently being drafted and will go in front of the Select Board and Beach Erosion Committee for final review. Thank you to Paul Breen for his assistance with this project (drafting an RFP).

Devil's Kitchen stabilization project has been completed. Final touches such as landscaping, walkway work and fencing need to be completed in the spring.

Perkins Cove Restrooms are close to completion and will be ready for the 2015 season.

Main Beach Bathrooms: Staff has replaced the ceiling, a new roof was completed, the ventilation system was repaired and many other improvements have been made. The footbath was removed from the front of the building. This will eliminate a lot of sand being carried into the restrooms. We expect that this will improve the overall cleanliness of the restrooms.

North Beach Bathrooms: Staff has provided new shingle siding, new fiberglass doors, a new footbath, painted the rafters and much more.

Veterans Park: A new monument is in place. The project will be completed this spring. The David Von Schlegell sculpture will be inscribed to heighten the awareness of the prominence it deserves. It has also been moved closer to the center of town.

Trolley Contract: The Select Board continues to negotiate a new contract and address some of the concerns from past experiences. Some of the issues addressed are the lack of consistency and availability of trolleys, rude and angry drivers, trolley stops and pricing.

A 1959 **Transformer** located at the Dunaway Center has been removed and replaced with an updated utility service box. This will improve the delivery of service, efficiency, as well as allow for access between the Dunaway Center and the Village School, making it easier to plow in the winter, etc.

We are going to repair the guardrail on **Weir's Bridge (Shore Road)**. We are planning on using rusty rail. An automobile accident last year had the MDOT make the parts to replace the damaged rail. At that time the deteriorated and rotted rail became a concern. The rail replacement was put into the 2015 work plan. After talking to Kyle Hall, our Region Engineer, and his recommendation was replacing with Newguard 31 core 10 made by Nycor. This rail meets all standards and has a clean rustic look. The rail replacement will not only make this area safe for the traveling public but be much easier to maintain and repair.

Wells/Kennebunk Students: For the second consecutive year, we hosted students from area high schools to learn about Civics. Mary Ann Stacey organized the venture that has been well received by everyone involved. Select Board Chair Barbara Dailey also participated as well as Planning Board Chair Don Simpson and Department Heads.

Recently the Town received a **donation of \$750** from the proceeds of the Annual Lobster Dash. The "Paddle to the Point" event donated wetsuits for 13-15 guards, a board bag for one of our new rescue boards and paid for American Red Cross lifeguard certification/recertification fees. Thank you!

The town staff re-tiled the entire **Dunaway Center Stage**. It looks fantastic. Next, we hope to refurbish the stage curtains and stage lighting.

The Marginal Way Preservation Fund donated \$4,885 in 2014 to the Marginal Way Committee, bringing donations to \$18,024 the total donated by visitors who drop contributions in the blue boxes on Marginal Way.

REMINDER:

That dogs "off leash" (especially on the beach) must be under voice command. The ordinance does not say that dogs can unequivocally be off leash on our beaches. We have had several complaints from beach goers that they have experienced unruly dog behavior. Also, dog owners need to be aware of their dog off leash and pick up after their pets. Several owners have reported that they have seen an increase of dog waste on the beach. This is not acceptable. Also, the estuary and mouth of the river are off limits to dogs. Please help us protect water quality and the natural environment of our sand dunes etc.

Finance/Budget:

LD 166 - An Act to Allow York County to Better Provide Rescue and Ambulance Services: The County is in discussions with four, possibly five, towns in the northwestern part of the county. These towns have been struggling to find adequate volunteers as well as individuals with the proper certifications to respond to rescue and ambulance calls. Ultimately, whatever is worked out would be on a contract basis, similar to our contract deputies. Currently, the county can already provide these services but, like a lot of laws governing county government, the current law is somewhat antiquated and essentially requires that each of these services be provided through different departments. LD 166

states that rescue services can be provided for in the same manner as ambulance services.

Governor LePage intends to propose legislation this year that would require all motor vehicle excise tax revenue to be dedicated to transportation infrastructure. The Governor indicated that his intent, if this declared proposal fails, would be to propose that all motor vehicle excise tax revenue be sent to Augusta. What does this mean to our local economy? It means it will be another shift of revenues to the State and increased expenses to the local tax payer. Local tax payers already have seen a reduction in State local revenue sharing, a decrease in school funding, homestead exemptions and so on.

Upcoming Budget meetings:

Saturday February 7th: 9:00am-12:00pm, Budget Workshop - Public Meeting

Town Clerk:

There are several Committee openings: The W-OCSD is looking for a candidate to represent Ogunquit, Planning Board and Budget Review Committee is also in need of members to serve.

The Town staff is transitioning from a manual motor vehicle registration system to an electronic motor vehicle registration system. This upgrade will be completed by the end of January. The benefit to having this upgrade is as follows:

- Registrants will be able to complete their registrations here at the Dunaway Center. (Currently when someone buys a new vehicle out of state, private sale or needs new plates they must go to a Bureau of Motor Vehicle Branch Office in Kennebunk)
- Plates will be issued here. This will include all passenger, commercial, trailer plates. Vanity plates will not be available and can be obtained at the Kennebunk Department of Motor Vehicles.

Land use Office

The Town staff has submitted a "Project Canopy" grant. The thought is to replace the Great Oaks that have been defeated by disease this past decade. Ogunquit has always had Great Oak trees in its history and many have been taken down. Our hope will be to replace them with a new disease resistant hybrid.

Staff Barbara Kinsman received thumbs up from the Maine State Auditor during the annual State Valuation Audit.

The Town of Ogunquit's 2015 State Valuation is 1.3 Billion!

Police Department:

Be on the lookout for dates and times for *COFFEE TALK*, held at the Ogunquit Village Market from 7:30-9:30am. The last get-together was held on Wednesday, January 21st and the turnout was terrific. Officer Dumont, Lieutenant Buttrick and Chief Arnaudin discussed the Route 1 Project, traffic and other hot topics!

The town is advertising for the **Hiring of Reserve Officers** for the upcoming summer season.

Officer Neil Pawlik has been visiting local colleges that offer criminal justice courses and speaking to students about careers in law enforcement.

The Portland Press herald recently ran a story about Social Media and how towns are relying on *Facebook*®, *Twitter*®, etc., to broadcast messages and communicate with the public. The Town of Ogunquit Police *Facebook*® page was referenced in that story as a successful example of effective communication. Great work!

Fire Department:

Our Firefighters recently participated in training sessions with Life Flight. You can see pictures on our Town web page and Police *Facebook*® page.

A reminder to all homeowners, be aware of your heating vents and heating systems. With all this snow, it is important that your home is properly ventilated and that all exhaust outlets are free and clear of snow.

Public Works:

SNOW, SNOW and more SNOW! The boys have been putting in long hours and trying to keep up with the successive storms. The Governor has declared an emergency so we are keeping track of expenses.

Staff has been busy rehabilitating the Visitor Services stations. They have been stained, painted, windows replaced, secured etc...ready for the 2015 season ahead.

Reminder: Household trash does not belong in public trash cans. We have experienced an increase in household trash being improperly disposed of in public trash cans. Please refrain from this inappropriate action and do your part in our community. The fine for illegally disposing your trash carries a \$50 fine.

There is **sand** available to resident homeowners for slippery walkways etc., the sand supply is located in the Cottage Street parking lot. Please limit to one bucket at a time and as needed.

Harbormaster:

A wonderful new children's book titled the "CRUSHER" will be out soon. It features local author Brenda Goodale with illustrations by local Bunny Paulson. Our very own Harbormaster Fred Mayo, the ice breaker "Crusher" and Billy Tower are also featured in this book.

A new waste oil storage tank was purchased for Perkins Cove. This storage tank will allow fisherman to safely store used engine oil and to be disposed properly.

There is a limited amount of tide calendars available at the Harbormaster's office. Stop by, say hello, and pick one up as long as supplies last!

4.0 APPOINTMENTS, RESIGNATIONS, PROCLAMATIONS, RESOLUTIONS

4.1 Appointment - Conservation Commission

020315-01 Motion made by Robert Winn and second by to appoint William J. Lee as a Full Member of the Conservation Commission, term to expire June 30, 2016; approved 4-0, Latulippe absent.

4.2 Appointment - Planning Board

020315-02 Motion made by David Barton and second by Robert Winn to appoint Kenneth Walsh as a Full Member to the Planning Board, term to expire June 30, 2015; approved 4-0, Latulippe absent.

4.3 Resignation - Donald Simpson, Planning Board

020315-03 Motion made by David Barton and second by Robert Winn to accept, with regrets, the resignation of Donald Simpson as a member of the Planning Board; approved 3-1, Winn in opposition, Latulippe absent.

5.0 PUBLIC HEARING - LICENSE RENEWALS

Motion made by Robert Winn and second by David Barton to open the Public Hearing at 6:18pm; approved 4-0, Latulippe absent.

5.1 Barnacle Billy's - Malt, Spirituous & Vinous Liquor License Renewal Application
Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer, there were no comments from the public in attendance.

Tim Tower was in attendance to represent Barnacle Billy's.

020315-04 Motion made by Robert Winn and second by David Barton to approve the Malt, Spirituous & Vinous License Renewal Application for Barnacle Billy's; approved 4-0, Latulippe absent.

- 5.2 Barnacle Billy's, Etc. – *Malt, Spirituous & Vinous Liquor License Renewal Application*
Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer, there were no comments from the public in attendance.

Tim Tower was in attendance to represent Barnacle Billy's, Etc.

020315-05 Motion made by Robert Winn and second by David Barton to approve the Malt, Spirituous & Vinous License Renewal Application for Barnacle Billy's, Etc.; approved 4-0, Latulippe absent.

- 5.3 Bessie's – *Malt, Spirituous & Vinous Liquor License Renewal Application*
Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer, there were no comments from the public in attendance.

Jim Oliver was in attendance to represent Bessie's.

020315-06 Motion made by Robert Winn and second by David Barton to approve the Malt, Spirituous & Vinous License Renewal Application for Bessie's; approved 4-0, Latulippe absent.

- 5.4 Blue Water Inn – *Malt, Spirituous & Vinous Liquor License Renewal Application*
Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer, there were no comments from the public in attendance.

Roger LaPierre was in attendance to represent the Blue Water Inn.

020315-07 Motion made by Robert Winn and second by David Barton to approve the Malt, Spirituous & Vinous License Renewal Application for the Blue Water Inn; approved 4-0, Latulippe absent.

- 5.5 Oarweed Restaurant – *Malt, Spirituous & Vinous Liquor License Renewal Application*

Due to the lack of representation, this agenda item was tabled until the next meeting of the Select Board.

- 5.6 Barnacle Billy's, Etc. – *Amusement License Renewal Application*
Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer, there were no comments from the public in attendance.

Tim Tower was in attendance to represent Barnacle Billy's, Etc.

020315-08 Motion made by Robert Winn and second by David Barton to approve the Amusement License Renewal Application for Barnacle Billy's, Etc.; approved 4-0, Latulippe absent.

5.7 Blue Water Inn - *Amusement License Renewal Application*

Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer, there were no comments from the public in attendance.

Roger LaPierre was in attendance to represent the Blue Water Inn.

The Code Enforcement Office had received noise complaints coming from the deck last year. Mr. Heyland, CEO, dealt with the issues.

The Select Board had several questions for Mr. LaPierre regarding the issue.

020315-09 Motion made by David Barton and second by Robert Winn to approve the Amusement License Renewal Application for the Blue Water Inn; approved 4-0, Latulippe absent.

6.0 PUBLIC INPUT (Any Topic)

Paul Breen, 33 Youngs Crossing

Mr. Breen, Chair of the Beach Erosion Committee, was present to get 3 Sand Mitigation Experiments approved:

1. Installation of 200' of snow fence.
2. Installation of diagonal snow fencing.
3. Installation of a 50' x 15' grid/stake & twine matrix.

Mr. Breen estimates the cost at about \$3,600. The funds are available from the \$11,000 that was appropriated for the committee. Mr. Breen requested a requisition for the funds.

Town Manager Fortier will meet with Mr. Breen and Mike Horn (Conservation Commission) to coordinate the project.

Muriel Freedman, 81 Grasshopper Lane

Ms. Freedman brought to the Select Board's attention that they had not voted to accept the resignation from Donald Simpson. (See 4.3 under Appointments, Resignations)

Motion made by Robert Winn and second by David Barton to close the Public Hearing at 6:45pm; approved 4-0, Latulippe absent.

7.0 PUBLIC HEARINGS - PRESENTATIONS

8.0 ADMINISTRATIVE ITEMS - UNFINISHED BUSINESS

9.0 ADMINISTRATIVE ITEMS - NEW BUSINESS

- 9.1 WOGT Equipment Upgrade Bid Award – *Jordan Freedman, Information Services Director*
Select Board Review and Action on Bid for Upgrade of the Digital Video Switching and Recording System Equipment for WOGT

The Select Board reviewed and accepted the bid of \$8,995 from HB Communications.

- 9.2 Acceptance of Fiscal Year 2013-2014 Town Audit – *John Quartararo, Treasurer*
Select Board Review and Acceptance of the Audit of the Financial Statements of the Town of Ogunquit for Fiscal Year ended June 30, 2014

020315-10 Motion made by Robert Winn and second by David Barton to accept the Audit of the Financial Statements of the Town of Ogunquit for Fiscal Year ended June 30, 2014; approved 4-0, Latulippe absent.

10.0 MISCELLANEOUS BUSINESS – ORAL & WRITTEN COMMUNICATIONS – FOLLOW-UP

10.1 Select Board

Selectman Barton

- Comments regarding the issue regarding the Wells Postal Distribution and how it is affecting Ogunquit mail. Stated that if anyone has a problem with the mail, they should contact Senator Susan Collins office (website).

Selectman Winn

- Also commented on the postal issue.
- Stated that he appreciates all the volunteers who step up; thank you to Donald Simpson, he's a good man.

Chairwoman Dailey

- Read aloud a letter sent to Lou Rioux from Helen Horn, Marginal Way Committee Chair, in appreciation of his years and commitment to the Marginal Way Committee.

Motion made by David Barton and second by Robert Winn to recess at 7:05pm; approved 4-0, Latulippe absent.

11.0 BUDGET WORKSHOP

- 11.1 Town Manager delivers preliminary CIP recommendations and Operating Budget requests to the Select Board and Budget Review Committee

Budget Committee members present: Dean Rinaldi, Everett Leach and Bill Sawyer.

Town Manager Fortier gave an overview of the requested Operating and Capital Improvements Budget and his preliminary recommendations regarding same to the Select Board and Budget Review Committee.

12.0 ADJOURNMENT

Motion made by Robert Winn and second by David Barton to adjourn the meeting at 8:20pm; unanimous vote to adjourn.

Respectfully submitted,

Cheryl L. Emery, Administrative Assistant to the Town Manager