



**SELECT BOARD
MEETING MINUTES
DECEMBER 15, 2015**

1.0 COMMITTEE INTERVIEWS - 5:15PM

The Select Board met with applicants for the following committees:

- 1.1 Budget Review Committee
- 1.2 Conservation Commission
- 1.3 Heritage Museum Committee
- 1.4 Historic Preservation Commission
- 1.5 Marginal Way Committee

2.0 EXECUTIVE SESSION - 6:00PM

2.1 Personnel [Pursuant to Title 1, Chapter 13, Subchapter1§405.6.A]

Motion made by Robert Winn and second by David Barton to go into Executive Session at 6:20pm to discuss Personnel Pursuant to Title 1, Chapter 13, Subchapter1§405.6.A; approved 5-0.

Motion made by Gary Latulippe and second by David Barton to close the Executive Session at 7:06pm; approved 5-0.

No action was taken during Executive Session.

2.0 CALL TO ORDER: 7:00-9:00PM

The meeting was called to order at 7:09pm.

Members present: Barbara Dailey, Chair
John Daley, Vice Chair
David Barton
Gary Latulippe
Robert Winn, Jr.

Others present: Thomas A. Fortier, Town Manager

3.1 Pledge of Allegiance

The Pledge of Allegiance was led by Selectman Winn.

4.0 TOWN MANAGER'S REPORT

This past weekend "Christmas by the Sea" took place in Ogunquit. Mr. Fortier stated that this event was the most fun since he has been here, very festive! Thank you to Leanne Cusimano who was in charge of the fireworks and the parade. Thank you to Karen, Frances and Rick from the Chamber of Commerce and a special thank you to Michelle at the Puffin Inn for the bonfire on the beach.

Mr. Fortier stated that the Police Facebook® page regarding Christmas by the Sea is approaching half a million views. Lt. Matt Buttrick takes care of it and does a great job.

Residents, staff and business all did a great job pulling the event off. Special thank you to Darren, Administrative Services, for his service to the town...he was a one-man show dealing with trash (which was overflowing due to the crowds). Thank you to Police and Fire who dealt with the parade and fireworks.

Comprehensive Plan Workshop tomorrow night, there will be pizza, salad, desserts and raffles. Please plan on attending if you are able!

The Holiday Party will be held on Thursday, December 17th here at the Dunaway Center from 12:00-2:00pm.

The Perkins Cove Bridge, which is the only pedestrian drawbridge in the country, is experiencing mechanical difficulties. The bridge is down in the locked position currently to allow pedestrian travel, but will be up in the near future for repairs.

The Route One project is going really well. There is a lot going on behind the scene, decisions made on a daily basis. The work will be starting downtown in January and February.

Three arrests were made in Berwick on drug trafficking charges (\$5,000 street value) and our own Ogunquit Police were involved in the investigation. Our department was also involved in solving burglaries in York and Wells; and also involved in the bomb threats in Wells. Lt. Buttrick, a forensic phone expert, assisted in the apprehension.

5.0 APPOINTMENTS, RESIGNATIONS, PROCLAMATIONS, RESOLUTIONS

5.1 Budget Review Committee

121515-01 Motion made by Robert Winn and second by David Barton to appoint Lindsey Perry as 2nd Alternate to the Budget Review Committee, term to expire June 30, 2016; approved 5-0.

121515-02 Motion made by Robert Winn and second by David Barton to appoint Marc MacLeod as 1st Alternate to the Budget Review Committee, term to expire June 30, 2016; approved 4-0, Latulippe abstained.

5.2 Conservation Commission

No appointments were made to the Conservation Commission.

5.3 Heritage Museum Committee

121515-03 Motion made by Robert Winn and second by David Barton to appoint Norman West as a Full Member of the Heritage Museum Committee, term to expire June 30, 2016; approved 4-0, Latulippe abstained.

5.4 Historic Preservation Commission

No appointments were made to the Historic Preservation Commission.

5.5 Marginal Way Committee

121515-04 Motion made by Robert Winn and second by David Barton to appoint Kristin Arnold as a Full Member of the Marginal Way Committee, term to expire June 30, 2018; approved 5-0.

6.0 PUBLIC INPUT (CURRENT AGENDA ONLY)

Roger Brown, 8 Sea Grass Lane, Ogunquit

- Mr. Brown stated that it has been 10 years since the last Comprehensive Plan was approved, would like to commend the Town for some of the progress that has been made based on the plan. But one item has not been addressed in regards to balancing the interest and needs of the year-round residents with the needs of the tourist related business community.

Chris Woodbury, Year-round Resident of Ogunquit

- Commented on Mr. Brown's report that he had received in February which discusses the imbalance between property owners and business owners and the tourist trade.

Rick Dolliver, 331 Shore Road, Resident and Business Owner

- Mr. Dolliver stated that he has been working in Ogunquit for 30 years and does understand the frustration of the property owners, but people have been coming here since the turn of the century.
- Ogunquit has the second lowest mil rate in State of Maine.
- Comments on property values and taxes.
- Feels that the businesses are being unfairly targeted.

Kirsten Ross, Highland Avenue

- Thank you for the lovely weekend.
- Whoever cleaned up after the bonfire did a very good job!
- Commented on the cost of doing business...there was no was no clean up from the fireworks debris.
- Feels that her home (town) was exploited this weekend.

Karen Arel, Ogunquit Chamber of Commerce

- Stated that the fireworks and the bonfire were done by the Village Spirit Committee, they did an awesome job. She did believe that the pyrotechnic company was going to come back and clean up.
- Karen stated that when the Chamber has an event they do pay the costs for Police, Fire and Public Works.
- Thank you to the Town employees for their help this past weekend.

7.0 PUBLIC HEARING - LICENSE RENEWALS

Public Hearing opened at 7:23pm.

7.1 Bintliff's Restaurant - New Application for an Amusement License

Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer; there were no questions from the public in attendance.

Norm Hebert was present to represent Bintliff's.

121515-05 Motion made by Gary Latulippe and second by Robert Winn to approve the New Amusement License Application for Bintliff's; approved 5-0.

8.0 PUBLIC HEARINGS & PRESENTATIONS

No other Public Hearings or Presentations were before the Select Board.

Motion made by Robert Winn and second by David Barton to close the public session at 7:43pm; approved 5-0.

9.0 ADMINISTRATIVE ITEMS - UNFINISHED BUSINESS

**9.1 The Cost of Service Delivery in a Resort Town - *Selectman John Daley*
Initial Discussion on the Cost of Delivery of Services for Businesses and Residents**

Selectman Daley posed the question "what does it cost the town to provide services and maintain infrastructure?" Where do the resources come from? What do other communities do to cover the cost of tourism?

Discussion was held by the Select Board regarding the cost of services, how the town has grown and the growth of the tourist industry. Tourism has its benefits, but does have its cost.

Selectman Daley presented a document with revenues collected. Tourists are bringing in \$3.7M to the town.

Selectman Daley brought up the subject of Local Tax for discussion.

Selectman Latulippe commented on the cost of the school district; cost of services, the mil rate (lowest in York County) and business registrations. He stated that the town has a vibrant business community. He brought up the subject of house rentals; he stated that the town has about 240 house rentals in town.

Selectman Daley stated that you cannot compare mil rates; it should be based on the percentage of property taxes compared to property valuation.

Selectman Barton stated that Ogunquit is more of a destination town than it was 10-12 years ago and the town needs to come to grip with that. The town should be treated like running a business.

Discussion was held regarding a complete revaluation of the town. Chair Dailey suggested that a revaluation be done all at once. This will be up for discussion during the budget process.

9.2 Comprehensive Plan Update - Chair Barbara Dailey

Chair Dailey reminded everyone that there will be a Comprehensive Plan workshop on Thursday, December 17th from 6:00-8:00pm. It will be hosted and facilitated by Planning Board Chair Steve Wilkos and Select Board Chair Dailey.

10.0 **ADMINISTRATIVE ITEMS - NEW BUSINESS**

10.1 A Request for Permission to Establish a Donation Fund for the Shellfish Conservation Commission - John Quartararo, Treasurer

Select Board Action on a Request from Treasurer John Quartararo to Establish a Donation Fund for the Shellfish Conservation Commission

121515-06 Motion made by Robert Winn and second by David Barton to give permission to establish a donation fund for the Shellfish Conservation Commission; approved 5-0.

10.2 Personnel Policy Update - Chair Barbara Dailey

Select Board Review of the Updated Employee Personnel Manual

121515-07 Motion made by David Barton and second by Robert Winn to amend 10.2 Insurances, 10.2.1, to delete the existing language in the Personnel Policy and insert the following:

Effective January 1, 2016, the Town shall provide employees with the PPO 500 health insurance plan as provided and available through Maine Municipal Employees Health Trust (MMEHT) or plans with comparable or better coverage including major medical. Employees may select a single plan, two-person plan, family plan, or make plan changes as necessary depending upon eligibility and in accordance with the provider's rules. The Town contribution towards such premiums shall be eighty (80%) percent and Employee shall contribute twenty (20%) percent of the total cost. Employees shall be allowed to contribute to their costs of such plans on a pre-tax basis through an IRS approved Section 125 Premium Offset Plan. Employee contributions shall be made through weekly payroll deductions calculated in fifty-two (52) weekly increments for the period January through December. For new hires, coverage shall begin as of the first day of the calendar month following appointment, to the extent practical.

Effective January 1, 2016, the Town will implement a Health Reimbursement Account (HRA) for those in the PPO 500 Plan. The

Town will fund the HRA to be used exclusively for annual plan deductibles up to \$500 for single subscribers and \$1,000 for two person and family subscribers.

Approved 5-0.

121515-08 Motion made by David Barton and second by Robert Winn to amend section 10.4 Annual Leave, to delete the existing language and insert the following to be effective January 1, 2016, 10.4.2 - Annual Leave shall be earned as follows:

- a. 1-12 months creditable service @ 10.00 hours per month worked (15 days or 120 hours annually);
- b. 13-60 months creditable service @ 12.00 hours per month worked (18 days or 144 hours annually);
- c. 61-120 months creditable service @15.33 hours per month worked (23 days or 184 hours annually);
- d. 121-180 months creditable service @ 20.00 hours per month worked (30 days or 240 hours annually);
- e. 181+ months creditable service @ 23.33 hours per month worked (35 days or 280 hours annually).

Approved 5-0.

The Select Board will review the draft of the Personnel Policy for the next meeting which will be held on January 5th, 2016.

10.3 Award Bids for Sale of Town Equipment - *Town Manager Thomas Fortier*
Select Board Action on the Award of Bids for Town Equipment

The following bids were received:

J. K. MacLeod Landscaping	1999 Ford F-450	\$1,200.00
Dogwood Tree Service	1991 International	\$1,850.00
Wyman & Simpson	Miscellaneous Plows	\$400.00
Dogwood Tree Service	Miscellaneous Plows	\$150.00

121515-09 Motion made by Robert Winn and second by David Barton to accept the bid of \$1,200 for the 1999 Ford from J.K. MacLeod Landscaping; \$1,850 for the 1991 International from Dogwood Tree Service and \$400 for Miscellaneous Plows from Wyman & Simpson; approved 5-0.

11.0 MISCELLANEOUS BUSINESS - ORAL & WRITTEN COMMUNICATIONS - FOLLOW-UP

11.1 Public Input

Madeline Mooney Brown, 8 Sea Grass Lane

- Comments on the cost of service delivery on the changing environment.

Boriana Dolliver, 331 Shore Road

- Reviewed the last town report and commented on the tax rate.

Rick Dolliver, 331 Shore Road

- Comments regarding the changes in the town, revenues, expenses and revaluation.

11.2 Select Board Comments

Selectman Latulippe

- Comments regarding the presentation from the Wells-Ogunquit CSD and the name "Ogunquit" appearing on the new high school sign.
- Hats off to a great Christmas by the Sea, the weather was phenomenal. Thank you to the Ogunquit Village Spirit Committee and the Chamber of Commerce.

Selectman Daley

- One personal comment, when he moved here he knew it was a tourist destination. Mr. Daley stated that he personally believes that when you move into this community you have an obligation to take care of some of the expenses to maintain the tourist community, but there should be a balance.
- Comments regarding Union Contracts (32 months to completion); we want to take care of our employees, but our union contracts take very good care of our union employees financially. The Town has some of the best compensated employees in the State of Maine. Mr. Daley stated that he would like to see more transparency in the contracts.

12.0 ADJOURNMENT

Motion made by Robert Winn and second by David Barton to adjourn the meeting at 9:16pm; unanimous vote to adjourn.

Respectfully submitted,

Cheryl L. Emery, Administrative Assistant to the Town Manager