



**SELECT BOARD
MEETING MINUTES
FEBRUARY 17, 2015**

1.0 BUDGET WORKSHOP WITH BUDGET REVIEW COMMITTEE - 5:00-6:00PM

Select Board present: Barbara Dailey, John Daley, David Barton and Robert Winn.

Budget Review Committee present: Michael Lynch, William Sawyer, Phil Cavaretta and Jackie Bevins.

The Select Board and Budget Review Committee met to review the Town Manager's recommendations regarding Capital Improvements. After discussion it was suggested that the Department Heads meet with the Select Board and Budget Review Committee at the February 24th Budget Workshop. This would allow the Boards' to ask questions directly to the Department Head regarding their capital requests.

2.0 CALL TO ORDER: 6:00PM - 8:00PM

The meeting was called to order at 6:00PM.

Members present: Barbara Dailey, Chair
David Barton
Gary Latulippe
Robert Winn, Jr.

Members absent: John Daley, Vice Chair

Motion made by Robert Winn and second by David Barton to excuse the absence of John Daley from the Select Board meeting; approved 4-0.

Others present: Thomas A. Fortier, Town Manager

2.1 Pledge of Allegiance

The Pledge of Allegiance was led by Selectman Latulippe.

2.2 Minutes for Approval - January 7, 2015 Special Meeting

The minutes of the January 7, 2015 Select Board Special meeting were accepted as presented.

2.3 Minutes for Approval – *February 3, 2015 Regular Meeting*

The minutes of the February 3, 2015 Select Board Regular meeting were accepted as presented.

2.4 Minutes for Approval – *February 10, 2015 Special Meeting*

The minutes of the February 10, 2015 Select Board Special meeting were accepted as presented.

3.0 **TOWN MANAGER’S REPORT**

Route One Project – Mr. Fortier explained that a “Stakeholders” meeting had been held earlier today. About 70 people were in attendance. The project is to kick off of March 1st; construction will stop by June 18th and then resume again after Labor Day. MDOT is planning an extensive outreach program with links on the town’s web page, a Facebook© page and the Chamber of Commerce web page.

During the first week of March, MDOT will be staging at the Ogunquit Playhouse. Initially there will be tree work and a bridge by-pass will be installed at Donnell’s Bridge on the Wells-Ogunquit town line.

The entire project is expected to be completed by December 2016.

Snow, Snow, Snow

The town has been inundated with snow this season, thank you to the Public Works crew for all the good work they have done.

4.0 **APPOINTMENTS, RESIGNATIONS, PROCLAMATIONS, RESOLUTIONS**

5.0 **PUBLIC HEARING - LICENSE RENEWALS**

Public Hearing called to order at 6:08PM.

5.1 Northern Union – *New Application for Malt, Spirituous & Vinous License*
Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer; there were no comments or questions from the public in attendance.

Matthew Wickert was in attendance to represent Northern Union.

Selectman Winn questioned as to what type of Amusement the establishment would have; it was explained that they would have jazz ensembles inside.

021715-01 Motion made by Robert Winn and second by David Barton to approve the New Malt, Spirituous & Vinous License for Northern Union; approved 4-0, Daley absent.

5.2 Northern Union – *New Application for an Amusement License*

021715-01 Motion made by Robert Winn and second by David Barton to approve the New Amusement License for Northern Union; approved 4-0, Daley absent.

5.3 Oarweed Restaurant – *Renewal Application for Malt, Spirituous & Vinous License*

Representation from the Oarweed Restaurant was not in attendance, this application was tabled until the next meeting of the Select Board.

6.0 **PUBLIC INPUT (Any Topic)**

Lesley Mathews, High Ridge Road

- Comments regarding the broken handicap stall at the Jacob’s Lot Restroom.
- Reminder to all regarding the performance this weekend sponsored by the Performing Arts Committee

John Mixon, 26 Vinton Road

- Complaints about the Ogunquit Planning Board and the board’s consultants.

Chair Dailey

- Read an e-mail from Roger Brown regarding Citizen’s Forum.

Motion made by Robert Winn and second by David Barton to close the Public Hearing at 6:33PM; approved 4-0, Daley absent.

7.0 **PUBLIC HEARINGS - PRESENTATIONS**

8.0 **ADMINISTRATIVE ITEMS - UNFINISHED BUSINESS**

8.1 Beach Erosion Committee Funding Approval Request – *Thomas A. Fortier, Town Manager*
 Select Board Action on a Request for Funding Approval in the amount of \$3,621 for Pilot Study of Erosion Mitigation Techniques on Ogunquit Beach

021715-02 Motion made by Robert Winn and second by David Barton to approve the funding request in the amount of \$3,621 for the Pilot Study for Erosion Mitigation Techniques on Ogunquit Beach; approved 4-0, Daley absent.

9.0 **ADMINISTRATIVE ITEMS - NEW BUSINESS**

9.1 Adventure Lifestyle Tour – *Karen Arel, Executive Director, Ogunquit Chamber of Commerce*
 Select Board Review and Action on a Request to hold the “Adventure Lifestyle Tour with Triathlon”, May 19-22, 2016

Karen Arel was in attendance to review the request for the “Adventure Lifestyle Tour” with the Select Board.

Ms. Arel explained that this event would take place in 2016; she stated that they would give up the “Sidewalk Art Sale” that year so that the “Adventure Lifestyle Tour” could occur.

021715-03 Motion made by David Barton and second by Robert Winn to permit the Special Event under the title of “Adventure Lifestyle Tour” which would feature a triathlon of swim, paddle and board; and grant permission for the use of various town facilities as outlined by the Chamber of Commerce, which would take place on May 19-22, 2016; approved 4-0, Daley absent.

9.2 Lower Lot Drainage Project RFP Bid Award – *Thomas A. Fortier, Town Manager*
 Select Board Action on the Bid Award for the Lower Lot Drainage Project

Bids were received from four (4) vendors:

L. V. Allen & Sons	\$88,646.22
O’Brien Construction	\$91,700.00
Foglio, Inc.	\$111,650.00
Culvert Rehabilitation Services	\$140,028.00

021715-04 Motion made by Robert Winn and second by David Barton to award the bid to L.V. Allen & Sons for the bid price of \$88,646.22 to remove existing 72” culvert and install a new 60” MDOT culvert, approximately 260’ in length; approved 4-0, Daley absent.

10.0 **MISCELLANEOUS BUSINESS – ORAL & WRITTEN COMMUNICATIONS – FOLLOW-UP**

10.1 Select Board

Selectman Barton

- Complaints about the Post Office, mail was sent back. Encouraged residents who are having problems with mail to contact Senator Susan Collins office.

Selectman Latulippe

- Stated that a tremendous amount of work as already gone into the “Adventure Lifestyle Tour” event. This type of opportunity is not presented very often, happy with the Chamber’s presentation and the Board’s approval of the event.

Chair Dailey

- Stated that she approved of the Beach Erosion Pilot Study, need to attend to the project as soon as possible to get mileage out of it before the season starts.

11.0 ADJOURNMENT

Motion made by Robert Winn and second by David Barton to adjourn the meeting at 7:04pm; approved 4-0, Daley absent.

Respectfully submitted,

Cheryl L. Emery, Administrative Assistant to the Town Manager